



Quotes, Notes & Anecdotes

Monthly Employee Newsletter Published by the Department of Administration
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Employee of the Month

CPRB's David McCauley Well-Received by Members and Co-Workers



DAVID MCCAULEY
June Employee
of the Month

David McCauley, a Retirement Advisor with the Consolidated Public Retirement Board (CPRB), has been selected as the Department of Administration's *Employee of the Month* for June.

A state government employee for three years, McCauley works in the State Teachers' Retirement System (TRS) section at CPRB, advising teachers

of the many options associated with the TRS benefit plans.

"David is always willing to lend a hand and help out any way he can," said one co-worker. "He always greets everyone with a smile and goes out of his way to assist our members as well as everyone here in the CPRB office."

Said another co-worker, "David gives every member

his undivided attention. His efforts do not go unnoticed by those he serves."

In his spare time, McCauley likes to run, ride his mountain bike and fish. He will be joined by friends and co-workers at a special ceremony presented by Cabinet Secretary Ross Taylor on Thursday, June 6 at 11:15 a.m. at the CPRB office in Kanawha City.

Secretary Taylor Shares Department Missions and Goals

Department of Administration employees had the opportunity to learn more about other agencies within the department as Secretary Ross Taylor invited the 700-plus employees and Cabinet directors together at the Culture Center to discuss agency missions. The gathering gave directors a chance to explain the focus of their agency to the audience, while allowing employees a chance to ask any questions.

"I want to thank you for coming to listen to us," Secretary Taylor said in opening remarks to the full house. "We wanted everyone within the Department of Administration to see what other agencies do, and to have everyone be able to put a name with a face."

Directors from each Administration agency or division joined Secretary Taylor on stage, giving a short presentation on their agency operations and opening the floor to questions. Secretary Taylor asked the presenters to not use technology such as PowerPoint, but instead to relay simply their agency's directive.

"We want this to not be about technology, but about understanding



Department of Administration Cabinet Secretary Ross Taylor talks to department employees during a recent meeting at the Culture Center.

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SNEAK PEEK

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Greg Melton Returns to West Virginia as Director of the General Services Division

One of Greg Melton's most vivid memories of the State Capitol occurred as a teenager while visiting the campus to tend to a driver's license matter when the state Division of Motor Vehicles had an onsite locale.

With some free time on his hands, he decided to wander through the main building, working his way upward and through some doors and back staircases only to find that he was in a place he knew he shouldn't be.

"I was able to sneak up to the dome. That is definitely my most significant memory of the Capitol as a youngster," he laughed, recalling the 1970s moment.

Needless to say, Melton has the proper authority to visit the dome now when needed. His April appointment as the new director of the General Services Division is his pass. As director, Melton is charged with leading the agency which oversees the buildings and grounds at the State Capitol Complex as well as other state-owned buildings throughout West Virginia. Melton could not be more pleased with the task.

"What an honor it is to work in this type of setting. I wasn't born here but I have always considered West Virginia my home," said Melton who was born in Florida but moved to the state at age 10. He graduated from Herbert Hoover High School and attended West Virginia University. "I am tickled to death to be working in such a magnificent building surrounded by a beautiful campus. I am looking forward to leading an already-solid organization in maintaining good customer service with our many stakeholders, which includes everyone from the Governor to the tourist who visits our campus."

This assignment reunites Melton and his home state after nearly a 30-year absence. He attended WVU on a ROTC Air Force scholarship, earning a bachelor's of science degree in civil engineering. He remained connected to the U.S. Air Force for many years afterward. His post-WVU stops include Dayton,



Greg Melton was appointed the director of the General Services Division in April. Though a graduate of Herbert Hoover High School and West Virginia University, Melton had been away from the state for 30 years.

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Active Legislative Session Nets Passage of Many Bills Affecting the Department of Administration

The 2013 Regular Session of the Legislature proved to be very successful under the leadership of Governor Earl Ray Tomblin. Some of the Governor's legislation that passed include: education reform, prison overcrowding, final wage payment to discharged employees, enforcement of drugged driving offense, reforming the Medicaid subrogation statute, increased penalties for pipeline safety violations, and changes to the school aid formula.

A total of 1,829 bills were introduced this year. The House of Delegates introduced 1,164 and the Senate introduced 665. Only 216 of those bills completed legislation. Four bills were vetoed by the Governor. All bills and resolutions introduced may be reviewed at www.legis.state.wv.us/index.cfm.

Some of the bills which passed that may affect or be of particular interest to the Department of Administration are as follows:

SENATE BILLS

SB 22: Requiring maternity services coverage for all health insurance plan dependents in certain circumstances.

SB 194: Repealing the code relating to exempting Medicaid program contracts from the Purchasing Division.

SB 358: Relating to municipal policemen and firemen pensions.

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State Government Career Fair Another Success

More than 400 visitors attended the second annual West Virginia State Government Career Fair sponsored by the Division of Personnel and WorkForce WV. The event took place May 7 at the Great Hall inside the Culture Center.

The steady flow of potential applicants throughout the day accomplished one of the event's primary goals.

"Everyone involved was very pleased with the turnout. One of our main objectives for the Career Fair was to accumulate our pool of applicants and this turnout certainly accomplished that," said Mary Jane Ayooob of the Division of Personnel who served as event coordinator. "We know there were attendees from last year's career fair who secured state government jobs as a direct result of the 2012 event. We want to maintain the momentum of being able to find excellent candidates for hire, particularly for our critical need fields, such as nursing, social services, corrections and law enforcement."

Ayooob said the event also allowed the Division of Personnel and the participating agencies to promote the benefits of state government careers.

"Another aspect of this Career Fair was to show the many diverse job opportunities available throughout state government and its benefits, such as the comprehensive benefits package. The benefits include health insurance and retirement options," she said. "We are planning to contact each and every one of the applicants and make certain that they become familiar with the process of applying for state gov-

ernment positions."

The state agencies which participated this year were the Bureau for Behavioral Health and Health Facilities; Bureau for Medical Services; Department of Environmental Protection; Division of Highways; Department of Veterans Assistance; Jail and Correctional Facility Authority; Division of Corrections; Department of Agriculture; Office of the Insurance Commissioner; Division of Rehabilitation Services; Library Commission; State Police; and the Tax Department.



Above, representatives from the Department of Environmental Protection speak to attendees during the West Virginia State Government Career Fair at the Great Hall inside the Culture Center at the Capitol campus.

State to Celebrate 150th Birthday in Grand Style at the Capitol



The commemoration of West Virginia's 150th birthday continues with many events throughout the state and the celebration culminates with a three-day festival at the State Capitol Complex, beginning June 20th, the state's official birthday.

The celebrations have been organized by the West Virginia Sesquicentennial Commission and its website, www.wv150.com, has the complete schedule of all the statewide events. The public has many opportunities to share in the celebration by attending special events and purchasing commemorative merchandise which is available through this website.

Among the festivities offered statewide, the Capitol campus will be site of the grandest events, beginning with a statewide bell ringing on June 20 at 1:50 p.m. to be led by Gov. Earl Ray Tomblin. That evening, an outdoor symphony concert will be held on the Capitol lawn. Following the concert, West Virginia history will

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Personnel Website to Provide Helpful Guidance

Redesigned with job seekers as well as current state employees in mind, the revised Division of Personnel website is the latest step by the agency to move forward in the Information Age.

Senior Personnel Specialist Janie Fouty said the division was one of the earliest state government agencies to have a website, shortly after it was created in 1989. "The division had a large amount of information to convey, ranging from job postings and regulations to pay and benefits," she said. However, information was being duplicated on the website as new pages were added, creating a navigational issue as well as cluttering the site.

"As we put more and more onto the previous website, we knew we needed to find a way to streamline and modernize our website presence," she said. Fouty said the Division of Personnel sought to simplify the website. For example, on the site's home page, the most commonly sought topics are listed on the left-hand navigation bar, including job opportunities, policies, forms, staff directory and training opportunities.

"We wanted to make the site simple to use," Fouty said. "The easiest way to navigate is to think like the intended audience. If someone is looking for information about testing, they can find it under the 'Job Opportunities (Job Seekers)' listing on the home page."

Fouty encouraged users to check out the "DOP Bulletin Board" on the bottom of the home page, which is updated frequently with news and announcements from the Division of



Personnel. She said feedback to the website has been positive, with suggestions for improvements accepted. "We are always looking for ways to have the site serve its audience more efficiently," she said.

To view the website, visit www.personnel.wv.gov.

Thinking About Retirement? CPRB Ready to Answer Questions in Seminars

When will I be eligible to retire?

Why do I need to name a pre-retirement beneficiary?

What are my benefit options at retirement?

If any of these questions have crossed your mind, then consider attending one of the 13 Retirement Seminars sponsored by the Consolidated Public Retirement Board (CPRB) during the month of June for members of the West Virginia Public Employees Retirement System (PERS).

These seminars provide an opportunity to learn about PERS annuity benefits and options and will have staff on hand to answer specific questions or concerns.

Registration is not required to attend and the regional seminars are open to all PERS members at any level in their career. Spouses or other designated beneficiaries are also welcome to accompany members to a seminar.

Below is this year's schedule. For more information, visit www.wvretirement.com and click on the 2013 PERS Retirement Seminars link or call (304) 558-3570.

Monday, June 3
Holiday Inn Weirton
Weirton / 4:30 - 6:30 p.m.

Tuesday, June 4
Waterfront Place Hotel
Morgantown / 4:30 - 6:30 p.m.

Wednesday, June 5
Holiday Inn Martinsburg
Martinsburg / 5:30 - 7:30 p.m.

Thursday, June 6
South Branch Inn Romney
Romney / 1 - 3 p.m.

Monday, June 10
Tamarack Conference Center
Beckley / 1 - 3 p.m.

Tuesday, June 11
Consolidated Public Retirement Board
Charleston / 5 - 7 p.m.

Wednesday, June 12
Holiday Inn Barboursville
Barboursville / 1 - 3 p.m.

Thursday, June 13
Grand Pointe Conference Center
Vienna / 1 - 3 p.m.

Wednesday, June 19
Snowshoe Mountain
Snowshoe / 1 - 3 p.m.

Monday, June 24
Days Inn Flatwoods
Flatwoods / 1 - 3 p.m.

**Tuesday, June 25 /
Tuesday, August 6 /
Tuesday, October 1**
Consolidated Public Retirement Board
Charleston / 5 - 7 p.m.

BILLS

Continued from Page 2

SB 403: Relating to judicial retirement system contribution rates.

SB 430: Defining “employment term” in the Teacher’ Defined Contribution Retirement System.

SB 431: Relating to public employer liability for delinquent retirement contributions.

SB 458: Permitting PEIA to operate Medicare retiree health plan on a calendar-year basis.

SB 469: Clarifying service credit for certain PERS members.

SB 544: Scheduling departmental performance reviews.

SB 630: Relating to Chief Technology Officer’s duties with regard to security of government information.

HOUSE BILLS

HB 2108: Making the offense of failure to wear a safety belt a primary offense.

HB 2361: Relating to the definition of “eligible veteran” for certain state training and employment preference benefits.

HB 2469: Increasing the cap on earnings during temporary re-employment after retirement.

HB 2652: Authorizing the Department of Administration to promulgate legislative rules for State Owned Vehicles, Design-Build Procurement Act and the Consolidated Public Retirement Board.



Gov. Earl Ray Tomblin signs a bill into law following passage by the 2013 Regular Session of the State Legislature.

HB 2716: Relating to the West Virginia Fairness in Competitive Bidding Act.

HB 2784: Relating to the Deputy Sheriff Retirement System Act.

HB 2800: Relating to the Teachers’ Retirement System.

HB 2802: Relating to the Emergency Medical Services Retirement System.

HB 2825: Relating to certain appointive state officer’s salaries.

HB 2933: Providing notification to a prosecuting attorney of an offender’s

parole hearing and release.

HB 2960: Providing for internal and external review of adverse health coverage determinations.

HB 2968: Authorizing the use of an additional medium for use in archiving the records.

HB 2979: Relating to broadband deployment projects.

HB 3028: Expanding the number of hours temporary state personnel may work in a calendar year.

MELTON

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OH, where he earned his master’s degree in engineering management from the Air Force Institute of Technology, to reconstruction projects in partnership with the U.S. Army in Iraq to most recently, as the Group Leader and Maintenance Manager for the Maintenance and Site Services Division at the Los Alamos National Laboratory in New Mexico.

After such a long journey, Melton said, “It was time to come home.” His wife, parents, and in-laws are all native West Virginians.

Melton knows there are many challenges ahead for the General Services Division and a major key, he said, is to be pro-active.

“One of my main goals is to be forward

thinking in how we address the needs of our facilities before small issues become critical issues,” he said. “Things are always going to break and have to be fixed but we need make sure we are looking for ways to make much older buildings serve the 21st century needs of our employees and the people we serve. And we need to do so while being fiscally responsible.”

Interested in reading past issues of Quotes, Notes & Anecdotes?

Visit <http://www.administration.wv.gov/newsletters>

BIRTHDAY

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be brought to life in a special three-dimensional film that will be projected directly onto the face of the State Capitol building. The video will conclude with a fireworks show launched from the roof of the Capitol.

The celebration continues throughout the weekend. On June 21, a parade which will kick off day-long activities and continue through June 22. Among the activities are outdoor concerts, a vintage car show, the Smoke on the Water Chili Cook-Off, elements of the Vandalia Gathering, history lectures, Civil War reenactors, sternwheeler rides, West Virginia food and craft vendors, and a giant birthday cake for all in attendance on June 22. The Capitol building will come to life again June 21 and 22 with more showings of the 3-D film followed by huge fireworks shows.

TAYLOR

Continued from Page 1

what our agencies do," he said.

Following the presentations, Secretary Taylor and the directors joined in a round of applause for the employees seated in the auditorium. "It is our turn to give the Department of Administration staff applause," he said. "Thank you for what you do."



Cabinet Secretary Ross Taylor

Welcome! ... The Department of Administration is pleased to welcome our new employees: **Jennifer Myers** (CHIP); **Sharon White** (Personnel); and **Melissa Bradshaw, Jennifer Grabowski, Kimberly Harbour** and **Amanda Wellman** (Office of Technology).

Best Wishes ... to **Jesse Chambers** (General Services); **Sherra Barker** (PEIA); **Regina Vannoy** (Personnel); **Barry Baker** and **Steven Monroe** (Real Estate); and **Heather Abbott, Adewale Adelaja** and **Scott Duff** (Office of Technology), who recently resigned from our department.

Happy Retirement! ... After years of hard work, congratulations to **June Butterfield** (BRIM); **Chris Sforza** (Finance); **Michael Gray** (Personnel); and **Albert Tinsley** (Technology), who can now kick back and relax.

wvOASIS ... The Enterprise Resource Planning (ERP) project is progressing toward implementation. Many employees within state government have already been involved with this project by attending meetings and providing valuable information. For more details, please visit <http://www.wvoasis.gov>.

Got News? ... We want to hear your ideas! Please contact **Diane Holley-Brown**, editor, at (304) 558-0661 or at Diane.M.Holley@wv.gov with information that you would like to share with other department's employees.

HAPPY BIRTHDAY ... in June

| | |
|--------------------------------------|------------------------------------|
| 1 Karen Gray PEIA | 15 Dianna Gertz Technology |
| Linda Harper Technology | 16 Michael Gray Personnel |
| Anthony Thaxton Gen. Svcs. | Levi Wade Technology |
| 2 Jeff Fleck CPRB | Richard Wickline Fleet |
| Scott Keblor Technology | 17 Dan Shriver Technology |
| Robert Miller BRIM | 18 Susan Estep CPRB |
| 3 Mary Youngblood Personnel | Carolyn Wiesen PEIA |
| 4 Amy Leslie Pros. Atty. Inst. | 19 Michael Green Technology |
| Amy Newman Technology | Jason Ratliff Technology |
| 5 Tracy Batman CPRB | Shannon Workman .. Technology |
| Kelly Breedlove Technology | 20 Danielle Cox Technology |
| Lee Orr Gen. Svcs. | 21 Roger Chapman Technology |
| Gary Riffle CPRB | Kevin Crump Technology |
| 7 John Carter Gen. Svcs. | Amy Stalnaker PEIA |
| Regina Vannoy Personnel | 22 Joyce Jones Sec. Office |
| Kitty Wilson Public Defender | 23 Robert Dake CPRB |
| 8 Kim Patrick Technology | Ron Reece Grievance |
| Yolonda Tyler PEIA | 24 Robert Beery BRIM |
| 9 Jerry Ayersman Gen. Svcs. | 25 Jody Brown Technology |
| Michael Metz Technology | Alan Flowers Gen. Svcs. |
| Jeff Perkins Finance | 26 Angela Hildreth CPRB |
| Cavan Riley Technology | 27 Richard Harris Gen. Svcs. |
| 10 Kim Scott CPRB | Kenneth Pinnell Personnel |
| 11 Casey Hill Purchasing | Frank Whittaker Purchasing |
| Gary Smith Technology | 28 John Persinger Gen. Svcs. |
| 12 Tracy Jones Technology | Annamarie Short CPRB |
| Vickie Ross CPRB | 30 Samantha Anderson CPRB |
| 13 James Amos Technology | Twila Neil PEIA |
| Tina Eddy CPRB | Josh Tinnel Technology |
| 14 Pam Jarrell Purchasing | |

Administrative Notes

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Earl Ray
Tomblin
Governor

Ross Taylor
Cabinet
Secretary

Diane Holley
-Brown
Communication
Director / Editor

Production
Tony O'Leary
Chad
Williamson

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Kaye Parks