



# Quotes, Notes & Anecdotes

Monthly Employee Newsletter Published by the Department of Administration  
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## Employee of the Month

### Turley Always Ready to Go Beyond Regular Duties at BRIM



**DEANNE TURLEY**  
October Employee  
of the Month

DEANNE TURLEY, an Insurance Assistant with the Board of Risk and Insurance Management (BRIM), has been selected as the Department of Administration's *Employee of the Month* for October.

A state government employee for more than five years, Turley assists BRIM's underwriters by handling and routing department paperwork and mail. She also assists customers on the telephone and backs up

administrative tasks for the claims department.

"Dee is an excellent example of an employee who routinely goes above and beyond the scope of her regular assignments and does so with great attitude, and in the process, makes BRIM a better agency," said one co-worker.

Said another co-worker, "In a small office like BRIM, unexpected tasks and problems arise, which require additional work to

be assigned. Dee is often the person who steps up and takes on the task and often she does not have to be asked."

In her spare time, Turley likes to spend time with her family and she likes to take walks. She will be joined by her friends and co-workers at a special ceremony presented by Cabinet Secretary Rob Ferguson on Thursday, October 7 at 11:15 a.m. at the BRIM office in South Charleston.

### New Measures Focused on Making Capitol Campus Safer for Employees and Visitors

Additional measures to make the State Capitol campus more secure for state employees and visitors and safer for pedestrian traffic were put in place in July by the Division of Protective Services (DPS), with assistance from the General Services Division.

New landscaping features have been added as natural security barriers. The built-up earthen barriers with flowers and plants are located adjacent to several of the hydraulic metal bollards recently installed on campus sidewalks. DPS received a federal Homeland Security grant to provide crime-prevention measures through environmental design. The State Historic



Hydraulic metal bollards and new landscaping features have been installed on the State Capitol Campus in an effort to increase security for state employees and visitors.

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## SNEAK PEEK

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**Cabinet Secretary Rob Ferguson recognized Felice Joseph, left, and Gloria Long as “Woman in the Arena” recipients during a presentation at the Public Employees Insurance Agency office in Kanawha City. Secretary Ferguson created the award to recognize Department of Administration employees who demonstrate exceptional leadership qualities.**

## **PEIA Employees Recognized as Recipients of Man/Woman in the Arena Award**

Not long after his 2005 appointment, Cabinet Secretary Rob Ferguson created the “Man/Woman in the Arena” award to recognize Department of Administration employees who demonstrate such attributes as leadership beyond the call of duty; achieve unique positives to benefit the department and state taxpayers; and enhance programs and services while reducing operational costs.

Secretary Ferguson has been earnest in keeping with the exceptional criteria as only three of our department employees have been recipients of the award. On Aug. 25, two more individuals were recognized.

Felice Joseph and Gloria Long,

both of the Public Employees Insurance Agency (PEIA), received the “Woman in the Arena” awards with many of their co-workers on hand for the presentation.

Of the accolades for Joseph, the pharmacy director for PEIA, Secretary Ferguson noted that, “Felice Joseph’s brilliant innovation as pharmacy director has proven invaluable for the state of West Virginia, as national medical drug inflation increased at double-digit rates. By refusing to accept the status quo and by developing pro-active programs and therapies while implementing drug formulary changes, Felice’s dedication and ingenuity enabled

West Virginia’s prescription trends to remain well below the national average, saving West Virginians millions of dollars.”

Likewise, Secretary Ferguson praised the efforts of Long and her cost-efficient initiatives.

“Gloria Long’s inspiring leadership as Deputy Director of the Public Employees Insurance Agency has proven invaluable as the agency has initiated extensive changes in the healthcare provided for more than 200,000 members and their dependents. By seeking solutions where others saw problems and by holding steadfast

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# Information Technology Summit Set for October 26-27

The West Virginia Information Technology Summit 2010, hosted by the Office of Technology, is scheduled for Oct. 26-27 at the Charleston Civic Center. The event is for local and state IT personnel, and the agenda is centered on fostering discussion and dialogue on the use of information technology as a strategic tool for managers, executives and policy makers.

Some of the topics to be covered include:

- Collaboration using SharePoint
- Direction of the Office of Technology
- eDiscovery and Electronic Records Retention
- Managing through Change
- SharePoint Designer Part 1
- SharePoint Designer Part 2
- Social Media in Government
- Tech Jeopardy
- Thin is In - Desktop Virtualization
- Visio Studio 2010

Gov. Joe Manchin is scheduled to kick off the conference and First Lady Gayle Manchin will present this year's Technology Champion award. Six-time Ironman world champion Mark Allen is



**First Lady Gayle Manchin will be among those in attendance during the West Virginia Information Technology Summit 2010, hosted by the Office of Technology and scheduled for Oct. 26-27 at the Charleston Civic Center.**

one of the featured speakers. The NOREX Forum, which debuted at last year's event, will again be part of the conference.

For additional information and registration, visit [www.techconference.wv.gov](http://www.techconference.wv.gov).

## OT Scheduled to Host Cyber-Security Seminar

The West Virginia Office of Technology will be sponsoring a free informational seminar on cyber security, risk management and privacy issues from 9 a.m. to 3 p.m. on Tuesday, October 5, at the West Virginia Culture Center. The event is for public sector officials and employees. In addition, the general public is invited to attend.

The event is sponsored by the Office of Information Security and Controls. The agenda will focus on dynamic presentations, delivered by world-class experts in the areas of cyber threats, effective practices to safeguard computer information with an emphasis on individual responsibility, accountability, risk management and privacy issues.

Featured speakers for the event include:

- Will Pelgrin, a leader in the promotion of cyber-security information and founder of the Multi-State Infor-

mation Sharing and Analysis Center;

- Patrick Gray, senior security strategist at Cisco and a 20-year veteran of the Federal Bureau of Investigation (FBI), who will focus on threat vectors and risks of public sector data;
- Evan Patterson, a special agent with the Cyber Crimes branch of the FBI; and
- Rob Dixon, manager of the West Virginia Information Security Operations Center.

This is the event's second year. "We are hoping to reach even more West Virginians this year, and build on the value that was recognized and expressed in feedback forms by last year's attendees," said Jim Richards, chief information security officer for the Office of Technology. "There will be something of value in this event for everyone. We are hoping to reach even

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## Office of Technology Earns Two Nominations in National IT Program

The West Virginia Office of Technology (WVOT) is a finalist in two categories for the 2010 Recognition Awards for Outstanding Achievement in the Field of Information Technology in State Government, sponsored by the National Association of State Chief Information Officers (NASCIO).

NASCIO selected 33 state IT initiatives in 10 categories as finalists for this awards program. WVOT earned a nomination in the Digital Government: Government to Business category for its Division of Motor Vehicles Electronic Skills Testing Commercial Driver's Licensing Testing project. WVOT joins as a finalist with the state

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# PEIA Joins Media Networks Facebook and Twitter

The West Virginia Public Employees Insurance Agency (PEIA) is the latest Department of Administration agency to use social media as a means to keep public employees informed of their health insurance and other benefits. PEIA activated Facebook and Twitter accounts in August.

“Being on Facebook and Twitter is an excellent way to use social media to our advantage to share information with our members effectively and efficiently,” PEIA Director Ted Cheatham said. “It will help us reach more people and help them connect with our new website, which we launched earlier this year.”

PEIA officials will send out reminders through Facebook and Twitter about open enrollment, the availability of the Shopper’s Guide and other publications, health tips and other relevant information.

“We recognize how popular Facebook and Twitter have become,” Cheatham said. “People share much of their lives with family members and friends through these sites. We’re just trying to utilize this medium to help spread the word.”

Members who are unable to access Facebook and Twitter on their office computers can receive updates on a home computer or a cellular telephone



with a data plan.

All PEIA information on Facebook and Twitter will also be available on the agency’s website, [www.wvpeia.com](http://www.wvpeia.com). To access PEIA on Facebook, type “PEIA – West Virginia Public Employees Insurance Agency” in Facebook’s search

function at the top of the page. To access it on Twitter, go to [www.twitter.com/peiawv](http://www.twitter.com/peiawv). You must be a member of either site to automatically receive updates on your computer or cell phone. The public may also access these sites from the PEIA website.

## AWARD

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in the face of opposition, Gloria’s poise and dedication helped facilitate these changes from their initial development through final implementation, resulting in multi-million dollar savings for West Virginia and its taxpayers,” he said.

The “Man/Woman in the Arena” award is based on the Theodore Roosevelt’s 1910 speech when he stated, “It is not the critic who counts, not the man who points out how the strongman stumbled, or where the doer of deeds could have done better. This credit belongs to the man who is actually in the arena. ...”

Past recipients include Tammy Cogar of the Real Estate Division; Cedric

Greene of the Cabinet Secretary Office; and Pamela Keatley of the Office of Technology.

“I take this award very seriously and am proud to recognize these employees who exhibit bold leadership and extraordinary moral courage. Leaders are successful when they accomplish the task and take care of their people,” Secretary Ferguson said. “The success of state government depends on people like Felice and Gloria who are dedicated to serving their co-workers and the public.”

To nominate a co-worker for the Man/Woman in the Arena award, visit <http://www.administration.wv.gov/Documents/Man-WomanintheArena.pdf>

## SEMINAR

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more West Virginians this year and build on the value that was recognized and expressed in feedback forms by last year’s attendees.”

Attendance is free, but attendees must pre-register at [www.wv.gov/services/pages/infosec-conference.aspx](http://www.wv.gov/services/pages/infosec-conference.aspx). Registration confirmation priority will be given to public sector employees. Doors at the Culture Center will open at 8:30 a.m. for on-site check-in. The event will begin at 9:15 a.m. and is scheduled to conclude at 3 p.m. There will be a one hour break for lunch. Please note that food and beverages are not permitted in the Culture Center Theater.

# Fall Foliage Will Soon Color the Mountain State

West Virginia offers many enticing assets to visitors all year round, and autumn brings out some of the best in what the Mountain State has to offer.

The state's fall foliage often begins its appearance in higher elevation in mid to late September, and the entire state is boasting rich colors of turned leaves by October.

According to forestry officials, West Virginia is the third most forested state in the country, and, with the state's varied elevation, those searching for fall foliage will have many opportunities to see the brightly colored leaves throughout October. The state's plentiful varieties of hardwood trees cover nearly 80 percent of the state, leaving no shortage of beautiful scenic views.

Leaves change color each fall due to photoperiodism, which is the reaction of plants to the length of daylight and darkness.

As fall moves in and the amount of daylight shortens, the process is apparent through the leaves change of color. Less sunlight contributes to a drop of temperature, which hinders the plant's production of chlorophyll, the chemical which colors leaves green. As the



**West Virginia is the third most forested state in the country, according to forestry officials. This means a wide variety of areas to visit for those interested in the changing colors of autumn.**

chlorophyll disappears, the underlying colors of the leaves are unmasked, exposing rich colors such as red, orange and yellow.

Updates on peak viewing places are

available from the Division of Forestry ([www.wvforestry.com](http://www.wvforestry.com)). This site provides weekly updates and makes them available through the Division of Tourism at 1-800-CALL-WVA.

## State Personnel Board Approves New Family and Medical Leave Policy

The State Personnel Board in July approved the Division of Personnel's Family and Medical Leave Act (FMLA) / Parental Leave Act (PLA) policy to be effective October 1, 2010. This policy was developed with the intent of achieving consistency among agencies in the administration of leave requested under each of these acts and the policy replacing the Parental Leave / Family and Medical Leave Interpretive Bulletin.

Beginning October 1, 2010, all agencies will use the same calculation method for determining the 12-month

period for leave eligibility. The policy provides for the following:

The 12-month leave period shall be calculated on a rolling 12-month period, measured backward from the date of leave use. (Exception: the 12-month period for FMLA military caregiver leave requires the leave period to be based upon the first day the employee uses leave, measured forward.)

Appropriate, available paid sick and annual leave shall be utilized to cover leave taken for FMLA qualifying events. The paid leave shall run concurrently with the employee's entitlement to

unpaid FMLA leave starting on the date the agency provides the required notice.

Due to the complexity of these laws and their differing eligibility requirements, as well as their differing leave provisions, it is necessary that each request for family or medical leave be individually evaluated, and guidance provided on a case-by-case basis.

For questions regarding the policy, contact your human resources office or the Employee Relations Section of the Division of Personnel at 304-558-3950, extension 57209.

Past issues of *Quotes, Notes & Anecdotes* are available at <http://www.administration.wv.gov/newsletters/Pages/default.aspx>

## State Employees Recognized at Public Service Recognition Week

West Virginia state government celebrated Public Service Recognition Week during the week of September 27 – October 1.

Included in the annual events for PSRW was an awards ceremony at the Culture Center for state employees with 30 or more years of public service and a Department of Administration ceremony to honor our employees who have 20, 25, 30, 35 and 40 years of service as well as those with superior attendance. Coverage of the events will be featured in the November issue of *Quotes, Notes and Anecdotes*.

### MEASURES

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Preservation Office (SHPO) of the West Virginia Division of Culture and History approved the landscaping designs put forward by DPS and the General Services Division.

For additional information regarding the new security procurements or general campus security issues, please contact DPS at 304-558-9911.

### PROGRAM

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IT offices from California, Colorado and Nevada in this category.

WVOT's Cyber Security Program initiative is a finalist in the Risk Management Initiatives category and vying for top honors with projects from Michigan and North Carolina.

This is the 22<sup>nd</sup> consecutive year in which NASCIO has sponsored this awards program. Projects and initiatives from NASCIO member states, territories, and the District of Columbia were eligible for nomination, and finalists were selected by NASCIO's Awards Committee from a field of more than 130 nominees.

**Welcome!** ... to the Department of Administration our new employees: **Charlotte Stiltner** (Finance); **Melody Haynes** (General Services); **Kara Clauss** (Personnel); and **Kristy James** and **Paul Reynolds** (Purchasing).

**Best Wishes** ... to our employees who recently resigned from our department: **Stephen Tucker** (Ethics); **Charles Adkins**, **Larry Layne** and **Joshua King** (General Services); **Ron Bolin** (Office of Technology); **Jenny Bradley** and **Natalie McBrayer** (Personnel); **Lori Hypes** (Purchasing); and **Penney Hall** (Secretary's Office).

**Time to Relax** ... After years of hard work, **Delores Huffman** with the Division of Personnel is now ready to kick back and relax. Happy retirement!

**World Food Day** ... Established by the Food and Agriculture Organization of the United Nations, this day seeks to increase awareness of the problem of hunger in the world. For more information, please visit <http://www.worldfooddayusa.org/>.

**Got News?** ... Let us know! Contact Diane Holley-Brown, editor, at (304) 558-0661 or at [Diane.M.Holley@wv.gov](mailto:Diane.M.Holley@wv.gov) with information to share with the department's employees.

### On happiness

"The great thing in the world is not so much to seek happiness as to earn peace and self-respect."

— **Thomas Henry Huxley**

## HAPPY BIRTHDAY ... in October

1 Bernard Simmons ..... Technology	17 Lynn Schillings ..... Personnel
Harold Young ..... Gen. Svcs.	19 Ross Taylor ..... Finance
3 Carla Pullen ..... Technology	20 Virginia Wright ..... CPRB
4 James DeBolt ..... Gen. Svcs.	21 Barry Arthur ..... Technology
5 Diana Arden ..... Technology	Steven Bratchett ..... Gen. Svcs.
Robert Richmond ..... Technology	Erica Henson ..... CPRB
Carl Westfall ..... Gen. Svcs.	Sharon Thompson ..... Purchasing
6 Wanda Shafer ..... Technology	22 Larry Layne ..... Gen. Svcs.
7 Jesse Estep ..... Gen. Svcs.	Angela Leshon ..... Finance
8 Adam Malone ..... Technology	Lisa Trump ..... CPRB
Taella Woolfolk-Hill ..... Personnel	David Wills ..... Technology
9 Scott Dobson ..... Technology	23 Jennifer Ayers ..... Technology
Brian Dunbar ..... Technology	Sharon Lacey ..... Technology
11 Stephen Abshire ..... Technology	Sara Walker ..... Personnel
Gary Akers ..... Gen. Svcs.	24 Michael Campbell ..... Personnel
Joe Thomas ..... Personnel	Beverly Hedrick ..... PEIA
Ruby Jo White ..... Technology	Lietta White ..... Ethics
12 Melody Duke ..... BRIM	27 Dwayne Bartley ..... Technology
14 Katherine Blizzard ..... Personnel	Russell Cook ..... Public Defender
Bob Caldwell ..... Technology	Cynthia Davis ..... CPRB
Millard Scott ..... Gen. Svcs.	Andrew Mitchell ..... Gen. Svcs.
15 Gregory Pittman ..... Technology	Shelly Murray ..... Purchasing
16 Philip Brooks ..... Gen. Svcs.	31 Sheila Robertson ..... CPRB
Rebecca Neely ..... Technology	Tammy Scarberry ..... PEIA

# Administrative Notes

*Quotes, Notes & Anecdotes* is published by the West Virginia Department of Administration

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