CPRB’s Erline Davis Described as a Helpful Employee

Erline Davis, an Office Assistant II for the Consolidated Public Retirement Board (CPRB), has been selected as the Department’s Employee of the Month for June.

A 14-year veteran of state government, Erline is responsible for processing loans for members of the Teacher’s Retirement System. She has worked in the loan section for her entire tenure at CPRB.

According to one of her co-workers, "Erline is an excellent worker who is always willing to go the extra mile. She is always willing to help." Another co-worker adds, "She is always a lady, as well as a fantastic worker who helps out in any way."

In her spare time, Erline enjoys spending time with her children and her two grandchildren. She also loves to dance, especially square dancing.

Please join Cabinet Secretary Joseph Markus and Erline’s friends and co-workers at a special Employee of the Month presentation at 11:30 a.m. on Tuesday, June 1 on the second floor of the Conference Center in Building 7.

Have you nominated a Department employee lately for Employee of the Month? What are you waiting for?

Public Service Recognition Week

Public Employees: Working for America

Public Service Recognition Week, a national campaign to honor public workers for their dedication and service, was held May 3 through 7. Hard working planners scheduled many activities throughout the week to entertain state employees during the noon hour. These activities included musical entertainment, contests and display booths. Employee recognition ceremonies were also held during the week.
Memories of PSRW

For the past 14 years, state and federal government agencies have set aside a week in May to pay homage to individuals who dedicate their careers to public service. This year, the tradition continued.

Governor Cecil Underwood issued a Proclamation declaring May 3 through May 7 as Public Service Recognition Week (PSRW) in the state of West Virginia.

With an appropriate theme of "Public Employees: Working for America," this year's celebration consisted of a variety of activities held at the State Capitol complex.

Jim Teets, the Governor's Chief of Staff, welcomed state workers at the opening ceremony and shared his views on the importance of public service. Whitney Oliverio, a 12-year-old student from Nutter Fort, West Virginia, warmed the audience with her rendition of The Star Spangled Banner.

Each day during lunchtime, food vendors filled the Capitol grounds. Music and entertainment was provided by the Charleston Area Shag Club, WQBE Radio, the WVU-Institute of Technology band and chorus, and KICKS 96.

State agencies set up display booths in the Capitol Rotunda area, offering literature and promotional items.

Highlighting the week's celebration were the recognition ceremonies. Gov. Underwood honored state workers with 30 or more years of service at a presentation at the Cultural Center. In addition, many departments conducted their own recognition ceremonies. [See page 4 for more details on our Department's tenured employees].

Special thanks to Jane Fouty of the Division of Personnel, who served as coordinator of this year's event. She and her many agency volunteers are to be commended for their hard work.

The General Services Division also is to be commended for its active participation during the week's events.

A Gold Star for Attendance!

Over 30 of our Department employees had perfect attendance (used no sick leave) in 1998 and were honored during Public Service Recognition Week.

Whitney Oliverio of Nutter Fort sang the Star Spangled Banner to kick off the week's events.
The Information Services & Communications Division is joining the Governor’s Office of Technology, West Virginia State Unified Network, and West Virginia Network in sponsoring the 1999 Information Technology Conference and Exposition on June 27-30 at the Charleston Civic Center.

With a unique theme of eWV@the_speed_of_light, the conference will highlight the momentum with which West Virginia state government is pursuing technological advancements. This event offers professionals from state and local governments, education, business and industry an opportunity to come together and discuss, demonstrate and develop ideas for the role of technology in the next millennium in West Virginia.

Various training courses will be offered, including Internet Tactics, HTML, Electronic Commerce, Technology Integration in Education, WVMAIL, Making your Website More Attractive and Interactive, the Future of IT: 2005, Virtual Reality and WVSUN.

In addition to the courses offered, vendors will participate in an exposition which will demonstrate products and services available in the information technology market.

For details on this conference, contact the Governor’s Office of Technology at (304) 558-3784 or connect to its website at http://www.wvnet.edu/expo99.

How Sweet It Is...
Goodies Bake-Off Offers Fun for State Employees

The Goodies Bake-Off held during Public Service Recognition Week revealed the hidden culinary talents of many state employees. Six different categories of ‘goodies’ were judged in this event.

The names of the winners and their recipes will be shared in next month’s issue of Quotes, Notes & Anecdotes.

— Adapted from The Weekly Kids & Parent News.

U.S. Savings Bond Program Announced

The 1999 U.S. Savings Bond campaign season recently got underway, offering excellent investment opportunities to state employees. Savings Bonds provide low-risk, long-term investments to assist families in saving for family education, a new house or car, or a special vacation.

There are two types of bonds available: EE-Bond and the new inflation-indexed I-Bond. All earned interest and federal tax liabilities on Savings Bonds can be deferred and, in most cases, are fully exempt from taxes when used for college education. For more details, contact your agency’s Savings Bond Coordinator.

Wisdom most often comes from some of the youngest mouths. Here are some advice from children:

• You can’t trust a dog to watch your food;
• When your mom is mad at your dad, don’t let her brush your hair;
• You can’t hide a piece of broccoli in a glass of milk;
• Puppies still have bad breath even after eating a Tic-Tac.

— Adapted from The Weekly Kids & Parent News.

Summer Vacation Stories WANTED
The Good, the Bad, and the Ugly

It’s that time again... We want to hear about your summer vacation! Whether your experience was exciting or just one of those trips that followed Murphy’s Law of “what CAN go wrong, WILL go wrong”, we want to hear about it.

Send information to Diane Holley, Public Information Officer, c/o 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305 (telephone: 558-0661; FAX: 558-6026; email: dholley@gwmail.state.wv.us).

From the Mouths of Children
A SALUTE TO OUR TENURED EMPLOYEES

Foundation of our Department Built on our Workers' Experience

During Public Service Recognition Week, state employees with tenured service received special honor and appreciation.

On May 4th, Gov. Cecil H. Underwood recognized employees with 30 or more years of service at a ceremony at the Cultural Center. A reception followed in the Capitol Rotunda for the honorees and their guests.

The Department of Administration offered similar recognition for its employees who have worked for the state for 20 or more years (based on five-year increments). Cabinet Secretary Joseph Markus honored these employees on May 7 at a special presentation in the Building 7 Conference Center.

In addition, employees with superior attendance (missed no sick leave throughout calendar year 1998) were honored.

Let us applaud our Department employees for their outstanding service to state government!

20 Years of Service
IS&C: Le'ann Arthur, Stephanie Chafin, Stan Moss, David Nearhoof
General Services: Charles Black, David Groves, John Hughes, Anthony Thaxton
Personnel: Jean Brown, Marie Thomasson-Chandler, Jane Fouty, Patricia Roush, Susie Samples, Carleen Wilkinson
PEIA: Joe Estep, Chip Myers, Twila Ruggieri
Purchasing: James Farmer, Sandra Joyce
CPRB: Doris Lykens

25 Years of Service
IS&C: Susan Jenkins
Personnel: Delores Huffman, Anna Jarrett-Jones
Purchasing: Jim Jackson, Robert Laughlin, Muriel Smith
CPRB: Mary Bonham
Finance: Roger Smith

30 Years of Service
IS&C: Darlene Held, Ron Milam and Michael Riggs;
Personnel: Patrick Quinlan;
Aviation: Melvin Ashbrook

35 Years of Service
IS&C: Sam Snead

Who Was Present During Roll Call?

Check out our employees with "superior attendance" on page 2!
Governor Cecil Underwood recently announced that an expansion of the Public Employees Day Care Center will double its enrollment capacity. This is good news for state employees, since they are given priority on availability at this facility.

By renovating the second floor of the center at Jefferson and Washington Streets near the Capitol, the center will be able to increase enrollment from 70 children to approximately 140. The center is licensed to provide care for children three months to five years of age.

"The expansion of our Public Employees Day Care Center is a win-win situation for everyone," the governor said. "State employees are offered access to high quality, affordable child care services at a convenient site, and the state does not have to bear the cost of staff salaries, training, equipment and food."

The project will include installation of a sprinkler system throughout the building and renovation of the first floor kitchen and second floor classrooms, which have been used for storage and as offices for the State Fire Marshal. General Services Division workers are providing the labor for the project, which is to be complete by September.

This renovation will permit an increase in the number of infants which the center may accept. The center has a long waiting list for infants, which is the age group most often requested.

Opened on June 13, 1991, the center is a cooperative venture between the state of West Virginia and Kanawha County Schools. The state is responsible for providing the physical space and the school system provides the staff through the George Washington Community Education Center.

At present, 50 percent of those enrolled at the center are children of state employees. The remainder are children of county employees and the general public.

For more information on availability and rates, please contact the Public Employees Day Care Center at (304) 348-6580.

Noticed the big crane on the Capitol grounds lately? A project is underway to repair the roof on both wings and the main unit of the State Capitol Building.

On April 26, work on the east and west wings began simultaneously, after which the main unit will be repaired. This project, which will cost $467,527, is expected to be completed in July if weather permits.

Valerie Akers of the General Services Division enjoyed "Take Your Daughters to Work Day" on April 22 with her granddaughter, Annie. Workers nationwide participated in this annual event.

The Public Employees Day Care Center announced plans to expand its facility by renovating the second floor of the building.

A Special Day Offered to Our Youngsters

New Roof on the State Capitol Preserves its Historical Value

Quotes, Notes & Anecdotes is Published by the Department of Administration

Cecil H. Underwood Governor
Joseph Markus Cabinet Secretary
Diane Holley Public Information Officer/Editor

Special Thanks
Jane Fouty
Kaye Parks
Rosemary Spaulding
In Celebration...

Testing Your Knowledge of West Virginia

In celebration of West Virginia Day, let’s test your knowledge of our state:

A. What day did West Virginia become a state?
B. What two industries does our state flag symbolize?
C. What two symbols can be found on our state flag, which was adopted on March 7, 1929?
D. What is the state animal?
E. What is the state fish?
F. What are the state’s official colors?
G. What is the state fruit?

Welcome...to our new employees: Carolyn Coiner (Secretary’s Office), Alfred Hugar (Finance), and Tara Facemire (Personnel).

You’ll Be Missed!...Gail Carpenter of IS&C has retired from state government. Best wishes to you, Gail!

Good Luck...to those employees, who recently transferred within state government: Erik Hawkins (from IS&C to Auditor’s Office), Michael Farren (from IS&C to Insurance Commission), Chuck Kinder (from Personnel to Auditor’s Office) and Sandra Moles (from PEIA to DHHR). Also, best wishes to those who resigned from state government: Rosemary Spaulding (Secretary’s Office) and Virginia Hopkins (Prosecuting Attorneys Institute).


Happy Father’s Day...to all of our Dads in the Department!

Quilts ’99 Exhibition...Congratulations to Catherine DeMarco of the Purchasing Division for receiving an Honorable Mention for her quilt, titled “Log Cabin.” Quilts ’99 is coordinated by the West Virginia Division of Culture and History and is held in conjunction with the Vandalia Gathering.

Congratulations!...to Surplus Property Manager Ken Frye and his staff for receiving an outstanding review of their Federal Surplus Property Program by the U.S. General Services Administration. The review team reported that “the West Virginia operation still remains one of the better managed programs for administering the federal surplus property program” and recommended a review every four years in lieu of every two. West Virginia is the only state in the mid-Atlantic region with this distinction.

HAPPY BIRTHDAY... in June

1. Anthony Thaxton ... General Services
2. Violet Burns ... General Services
3. Joseph Hermsdorfer .......... IS&C
4. Amy Leslie ... Pros. Atty. Institute
5. James Leslie ..................... IS&C
6. Karen Necouzi ............... IS&C
7. Pat Quinlan ............... Personnel
8. John Carter ... General Services
9. Marjorie Wilson ....... Public Defender
10. Jennings Ashby ..... General Services
11. Moses Gant .. General Services
12. Timmy Keaton ............... IS&C
13. David Patrick .......... IS&C
14. Yolanda Tyler .......... PEIA
15. Gary Buzzard .......... IS&C
16. Diana Schwab .......... Finance
17. Eddie Dyess ... General Services
18. Judith King ..................... CPRB
19. Marie Thomasson .......... Personnel
20. Ralph Nottingham .... General Services
21. Charles Brit ... General Services
22. Victoria Ross ............... CPRB
23. James Swiney.......... Purchasing
24. Dot Yeager ... Secretary’s Office
25. Camma Pennington ........ BRIM
26. Maria Sisco .. Secretary’s Office
27. Jesse Ballard ... Pros. Atty. Institute
28. Ken Huffman ... General Services
29. Judith Kessler .......... Personnel
30. Joan Mullins .......... Finance
31. Dan Shriver .. General Services
32. Chuck Loughner .... Purchasing
33. Deanna Karlen ........ Purchasing
34. Chuck Loughner .... Purchasing
35. Morgan Miller .... Purchasing
36. Linda Walker ........ Personnel
37. Tara Facemire ........... CPRB
38. Melanie Miller .......... Personnel
39. Chuck Loughner .... Purchasing
40. Deanna Karlen ........ Purchasing
41. Angela Long .......... Finance
42. Dennis Stewart ... General Services
43. Richard Harris .... General Services
44. Valerie Akers .. General Services
45. Ken Morris ... General Services
46. Linda Walker .......... Personnel
47. Mart Denison .... General Services
48. Angela Long .......... Finance
49. Dennis Stewart ... General Services
50. Richard Harris .... General Services
51. James Lore .......... Purchasing
52. Patricia Tribble .......... Personnel
53. Roger Haynes .... General Services
54. Samantha Chance .......... CPRB
55. Twila Hughart .......... PEIA
56. Linda Snell ...... General Services

PAYROLL STUFFERS

Each month, the payroll stuffers for the previous pay periods will be listed. Should you need a copy of the stuffer, the appropriate contact person is listed under the item.

April 30th

Savings Bond Program
Contact: For current rates, call 1-800-4US-BOND
Flexible Benefits Plan
Contact: PEIA (558-7850)

May 16th

None