



Quotes, Notes & Anecdotes

Monthly Employee Newsletter Published by the Department of Administration
JULY 2012 - Volume 19, Issue 7

Employee of the Month

Tony Easley Maintains Pride in Making the Capitol Shine



TONY EASLEY
July Employee
of the Month

TONY EASLEY, a Groundskeeper with the General Services Division, has been selected as the Department of Administration's *Employee of the Month* for July.

A state government employee for 10 years, Easley is responsible for the upkeep of the State Parking Building; trash removal throughout the Capitol campus; leaf, snow and ice removal; and lawn care maintenance.

"Tony is willing to do anything you ask of him and he is always willing to assist visitors at the Capitol as well as his co-workers. He is always in a good mood," said one co-worker. "He wants the Capitol to look its best."

Another co-worker said, "Tony takes great pride in the work he does and we always get good compliments on how well the parking garage is kept clean.

He also plays a key part in special events held on campus."

In his spare time, Easley likes to spend time playing basketball and billiards and enjoys doing his own landscaping at home. He will be joined by friends and co-workers at a special ceremony presented by Acting Cabinet Secretary Ross Taylor on Monday, July 9 at 11:15 a.m. in the lower rotunda area in the Capitol.

PEIA Members to See Changes to Coverage Plans Beginning July 1

Public Employees Insurance Agency (PEIA) members are advised that the following changes will occur with their healthcare coverage at the beginning of Plan Year 2013 on July 1, 2012.

The plan for active employees and non-Medicare retirees includes:

- Eliminates coverage for acupuncture
- Adds a \$10 per visit co-pay to outpatient physical, occupational, speech and massage therapy service and chiropractic for the first 20 visits in a plan year. This co-pay is in addition to deductible and 20 percent coinsurance. If further therapy is medically necessary and approved by ActiveHealth, visits beyond the first 20 require a \$25 co-pay, plus deductible and coinsurance.



- Keeps coverage for massage therapy, but requires massage therapists to have national certification and carry \$2 million malpractice insurance; follow treatment guidelines of the American Massage Therapy Association.
- Increases the Urgent Care co-payment from \$15/\$20 to \$25.
- Increases the Specialist Office Visit co-payment from \$20 to \$25.
- Increases the emergency room co-payment from \$50 to \$100. The co-pay will be waived if the patient is admitted to the hospital. If the visit is determined to be a medical emergency not requiring admission, the co-payment

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Department of Administration Agencies Benefit From Governor's Internship Program Participants

This summer, the Department of Administration continues to benefit from the Governor's Internship Program. This program offers high-achieving West Virginian college students the opportunity to step beyond the classroom into the real-world work environment of state agencies. Students are placed in internships where they can gain experience relevant to their academic interests while learning under a professional in that field and assisting agencies with their projects.

According to Mary Jane Ayoob of the Division of Personnel, more than 100 West Virginia students have been placed into internships this summer thus far, from more than 500 applications to the program.

Twenty-eight students are serving as program interns in various agencies in our department. Below is a brief introduction to our interns:

Jeremy Azevedo, a five year program participant, is serving as a senior intern in the Accounts Management Unit of the Office of Technology. His duties include network accounts, shares, permissions, and mainframe access. The West Virginia Tech Computer Science major is from Pinch.

Victoria Bullman is at the Real Estate Division for her first year as a program participant, entering data, filing, and typing. The West Virginia University sophomore from Sissonville is majoring in Biology. After college, she plans to attend Optometry school.

Brandon Curnette from South



Governor's Internship Program participants are, front row, from left: Cameron Thompson, Purchasing; Rosi Taylor, Office of Technology; Rebecca Henderson, Office of Technology; Victoria Bullman, Real Estate; Jeremy Azevedo, Office of Technology; and Allen Whitt, Office of Technology. Second row, from left, are: Amanda Johns, Finance; Carolyn Hardin, Administration; Megan Pulliam, Purchasing; Morgan Neccuzi, Office of Technology; and Doyle Maurer, Office of Technology

Charleston is serving as a client analyst with the Office of Technology. This is his first year in the Governor's Internship Program. He attends Mountain State University and has post-college plans of state employment.

Carolyn Hardin, a first-year participant, is a legal intern in the Office of the Cabinet Secretary, assisting the general and deputy general counsels by reviewing legal

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Department Employees Offer Valuable Feedback

The staff of the *Quotes, Notes and Anecdotes* monthly newsletter e-mailed a reader electronic survey to Department of Administration employees in June and more than 90 employees provided responses, which provides invaluable feedback about this publication.

The survey consisted of a series of questions rating aspects of the *Quotes, Notes and Anecdotes* newsletter. Reader responses indicated by the general questions that the publication is experiencing a high level of consistent readership and the topics are relevant to Department issues. Regarding the regular features of *Quotes, Notes and Anecdotes*, the ratings are favorable as well.

The *Employee of the Month* highlight was the highest rated

regular feature of *Quotes, Notes and Anecdotes* with an average rating of 4.27 out of 5. Feature stories on fellow department employees were also well rated as 80.3 percent of readers evaluated it at a three or four out of five. 97.9 percent of readers agree that *Quotes, Notes and Anecdotes* is offered in a timely manner each month and 91.2 percent agree that the design and format make *Quotes, Notes and Anecdotes* easy to read. Other highlights include that over 85 percent of readers agree that most often or always, *Quotes, Notes, & Anecdotes* meets their expectations as an employee publication and the variety of articles contained in *Quotes, Notes, & Anecdotes* keeps the

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Capitol Market at the State Capitol Returns This Month

The Capitol Market at the Capitol returns later this month when it kicks off its 2012 season on July 11th. The event will continue on four consecutive Wednesdays through the August 1st closing date, which will also feature a free sweet corn roast. Fresh fruits and vegetables will be available from 11 a.m. to 1 p.m. in the plaza on the north side of the State Capitol. Now in its eighth year, the Capitol Market at the Capitol is a continued success with the state Department of Agriculture's ongoing efforts to promote farmers' markets in West Virginia. Providing access to fresh produce promotes healthy eating, supports local West Virginia farmers and provides a convenient service to state employees.

PEIA Programs Gives Participants the Tools to Better Health

Figuratively speaking, Nidia Henderson prefers a construction worker's approach to a project rather than that of a cheerleader. As the health promotions director of the Public Employees Insurance Agency (PEIA), Henderson knows it takes more than just an encouraging word to get people tuned into healthier living.

Henderson recently spoke to the Purchasing Division staff in June about the objectives of the various health and wellness programs created at PEIA in the last 10 years to battle the many health-related illnesses which plague West Virginians.

"Like all health plans across the nation, the Public Employees Insurance Agency is working hard to control health care costs. New technologies, end of life care and the epidemic of chronic conditions are some of the reasons for increased costs," she said. "As public employees, we all have a self interest in taking better care of ourselves, not only to improve the quality of life and life expectancy, but to save our limited dollars."

These were the topics discussed by Henderson who provided tips to employees as to how they could be part of the solution:

- Get a health screen. Be sure to participate at your local PEIA Pathways to Wellness worksite health screen so that you can get

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WV State Agency for Surplus Property Offers Customer Appreciation Day on July 26

The West Virginia State Agency for Surplus Property (WVSASP) is going to offer customers old and new a chance to shop extended hours on Thursday, July 26, when it offers its Customer Appreciation Day. WVSASP will be open 8:30 a.m.-7:30 p.m., three hours past its typical closing time.

Assistant Purchasing Director and WVSASP Manager Elizabeth Perdue said the event is an opportunity to say "thank you" to loyal customers while also encouraging others who might normally not be able to get to the Dunbar warehouse. "We hope the later hours that day will allow people to stop

by and see exactly what it is we have to offer," Perdue said.

Perdue said the full inventory will be available, ranging from office furniture and televisions to cars and trucks. Payment will be accepted in cash, personal checks, and Visa and MasterCard credit cards that day, Perdue said.

In addition, refreshments will be served throughout the day. Perdue said that while the gates at WVSASP will not close until 7:30 p.m., invoicing will end at 7 p.m.

For more information, please call (304) 766-2626 or visit <http://www.state.wv.us/admin/purchase/surplus>.

Given Appointed to Lead Office of Technology

Gale Given was appointed as the state's Chief Technology Officer on June 4 by Gov. Earl Ray Tomblin. Given comes to the Office of Technology (OT) following a successful career at Verizon Communications.



GIVEN

A Point Pleasant native, Given began her career as an engineer and rose to become Verizon Corporation's State President of West Virginia, and, most recently, the company's State President of Pennsylvania and Regional President of Pennsylvania, Delaware and West Virginia.

Look for a detailed profile of Given in the August issues of *Quotes, Notes and Anecdotes*.

INTERNS

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documents, researching relevant areas of law, assisting to draft legal memoranda, and collaborating to reach decisions in legal matters. From Morgantown, Carolyn has a B.B.A. with a concentration in Human Resource Management from Towson University and is currently a rising 2L at West Virginia University College of Law. She plans to practice law in West Virginia and Maryland.

[Rebecca Henderson](#) from Canal Fulton, Ohio, is a Help Desk Analyst at the Office of Technology's Service Desk for her first year as a program participant. She assists customers with their IT issues. The University of Charleston junior is studying Political Science and History and plans pursue a master's degree in History.

Of the program, she says, "I appreciate this opportunity to experience the inner workings of state government and I am sure it will enhance my college portfolio."

[Amanda Johns](#) of Charleston is serving her first year in the internship program at the Finance Division scanning W-9 forms into the Imaging Document Manager and performing other office assistant duties. Amanda is a sophomore Exercise Physiology major at Marshall University. She plans to pursue a career as a physical therapist.

[Sarah Knight](#) is a third-year student studying Computer Information Technology at West Virginia University – Parkersburg. The Roane County native is a Field Technical intern in the Region 2 Client Services Field Support Unit of the Office of Technology, responding to Service Desk requests concerning hardware and software issues.

[David Long Jr.](#) from Washington, D.C. is interning with the West Virginia Board of Risk and Insurance Management. It is his first year in the program, tasked with helping to create the continuity plan for BRIM and working with the creation of the Capitol Point of Distribution (POD) project. He has a Political Science BA from the University of Charleston and is currently a student at the Washington and Lee School of Law.

[Zach Milhoan](#) is a first year participant with the Engineering Section of the General Services Division. The Ripley native assists the Capitol's mechanical engineer, overseeing various projects around the Capitol campus. He is a junior at Fairmont State University, pursuing degrees in Mechanical Engineering Technology and Design/AutoCAD Engineering Technology.

"The GIP Program is great opportunity to experience real scenarios while learning how the state government works. This internship is going to be an awesome experience that I'll never forget," he says.

[Morgan Neccuzi](#) of Charleston is a sophomore Elementary Education student at West Virginia University. The first year participant is serving in the Office of Technology as an instructor in the Technology Learning Center. She plans on becoming an elementary school teacher.

[Jeff Norton](#) from Good Hope, is a first-year participant with the Office of Technology, helping with technology-related issues. He is a senior studying Computer Science, Computer Software Engineering, Computer Information Technology, and Math at Alderson-Broadus College

[Megan Pulliam](#) of Cross Lanes is a first year program participant with the Communication and Technical Services Section of the Purchasing Division, writing articles for publications, working on training initiatives, and performing other communication duties. She is a junior Marketing major at West Virginia University.

[Rosi Taylor](#) is assisting customers with their IT issues as a Help Desk Analyst at the Office of Technology's Service Desk. A first year program participant, she grew up in Looneyville and is a West Virginia University sophomore studying Accounting. After college, Rosi would like to work at an accounting firm, save money, and start a bookstore/bakery.

She said of her internship experience, "I appreciate the opportunity to work hands-on in a real-life work scenario."

[Cameron Thompson](#) is serving his internship in the Communication and Technical Services Section of the Purchasing Division, assisting with a variety of technical projects. This is the Cross Lanes native's first year participating in the program. He is a senior Management Information Systems student at Marshall University.

[Allen Whitt](#) from Dunbar is a sophomore Computer Science major at Marshall University. A first year program participant, Allen is updating computers and providing technical support with the Office of Technology.

"It is a rich and rewarding experience that gave me a look at the other side of my chosen field of study," he said of the Governor's Internship Program.

Other Department of Administration participants include James Bowles, Bryan Gantzer, Michael Hackett, Derek Knopp, Mac Kowaleski, Austin Linthicome, Andrew Lore, Christopher Mantzel, Doyle Maurer, Emily Parsons, Warren Shelton, Shawn Tasker, and Blake Woodruff.

The Department of Administration extends its gratitude to its interns for their hard work and wishes them the very best in the upcoming year.

TOOLS

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- an Improve Your Score (IYS) report and save \$10 per month (if you are the policyholder) on your premium;
- If you score "yellow" or "red" on your IYS report, be sure to either see your doctor or enroll in one of PEIA's disease management programs;
- Make sure to fill out the living will affidavit to save \$4 per month on your premium; and

- If you are tobacco free, be sure that you are getting the premium discount of \$25 per month for an individual policy holder or \$50 per month if you have a family plan. If you still use tobacco, quit! PEIA provides coverage for physician visits and tobacco cessation medications.

For more details, please visit the PEIA website at www.wv-peia.com and click on the health and wellness programs link.

Public Defender Services Offers Annual Conference

West Virginia Public Defender Services held its 2012 Public Defender Conference June 21-22 in Charleston at the Embassy Suites Hotel. With more than 200 registered, the event brought together both full-time public defenders and private sector attorneys court-assigned to public defender cases, said Russ Cook, acting executive director of Public Defender Services.

“We were extremely pleased with the conference turnout,” Cook said. “It was the largest turnout we have ever had for the conference, and even had to close registration due to interest.”

Public Defender Services has held the conference since the 1990s, when it only focused on full-time public defenders, expanding in recent years to private attorneys who work on court-appointed cases.

The day-and-a-half event brought in speakers from five states to discuss a variety of topics, ranging from the use and misuse of social networking in the courtroom to the new Public Defender Services online voucher system.

“We were very pleased with all of



Allan Trapp speaks during the 2012 Public Defender Conference organized by West Virginia Public Defender Services. The event gave public defenders from across the state an opportunity to hear about a variety of topics while also networking with colleagues.

our speakers,” Cook said. He said that the next step before beginning prepara-

tion for next year’s conference will be reviewing this year’s evaluation forms.

SURVEY

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newsletter interesting.

The survey also allowed for Department employees to provide comments. Here are samples of these responses.

- Add a section for upcoming events at the Capitol. Most of the time we see something going on out our windows but don’t know what it is.
- Write more about state employees
- Monthly features on other agencies

- and explain their mission
- I would like more wellness tips. Perhaps a regular feature on fitness, weight loss and health
- More information on state politics, legislation, PLANS progress and the like
- More articles about preparing for retirement; benefits and other related topics which affect individuals

- Biographical stories about employees are very interesting

The *Quotes, Notes and Anecdotes* staff appreciates those employees who participated in the survey. Feedback will be used to continue to enhance this publication.

Should you have an article idea, please contact Diane Holley-Brown at Diane.M.Holley@wv.gov.

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PEIA

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will be reduced to \$50.

- Adds a \$500 co-payment for medically necessary dental services and for bariatric surgery.

These co-payments are in addition to the deductible and 20 percent coinsurance and;

Provides the following pharmacy benefit:

- Generic co-pay: \$5 (no change)
- Preferred drug co-pay \$15/ Plan A; \$20/Plan B and C (no change)
- Non-preferred drugs 75 percent coinsurance. Plan pays 25 percent/member pays 75 percent

The plan for active employees also includes a new PEIA PPB Plan D – the West Virginia ONLY plan that will be available to all active employees who are West Virginia residents. Details of the plan are noted in the PEIA Shopper's Guide, available at the PEIA website at: www.peia.wv.gov.

The plan for Medicare retirees in the Special Medicare plan or the Humana Medicare Advantage plan includes none of the benefit changes listed above, but does include a premium increase of 9 percent.

The plan caps the amount that active employers and employees pay toward retiree benefits at \$343 per retiree per month, with a built-in annual escalator not to exceed three percent. This move will slow the growth of active employee premiums, but will increase the amount retirees will pay for their coverage.

For more details, contact PEIA at (304) 558-7850, (888) 680-7342 or peia.help@wv.gov.

Past issues of *Quotes, Notes & Anecdotes* are available at <http://www.administration.wv.gov/newsletters/Pages/default.aspx>

Welcome! ... to the Department of Administration our new employees: **Lynn Browder** and **Ashley Neff** (Consolidated Public Retirement Board); **Jennifer Curia** (Finance); **Anthony Stubbs** (General Services); **Jennifer Ricker** (Grievance Board); **Kim Nuckles** (Personnel); **Mitzie Howard** (Purchasing); and **Gale Given** and **James Moore** (Office of Technology).

Best Wishes ... to our employees who recently resigned from our department: **Paul Dixon** (PEIA); **Evelyn Davis** and **Jenna Green** (Personnel); **Tanna Burdette** (Purchasing); and **Molly Mullins** (Office of Technology).

Time to Relax ... After years of hard work, congratulations to **LeAnn Arthur** and **Laurie Lewis**, both of the Office of Technology, who can now kick back and relax. Happy retirement!

Got News? ... Contact **Diane Holley-Brown**, editor, at (304) 558-0661 or at Diane.M.Holley@wv.gov with information that you would like to share with the department's employees.

HAPPY BIRTHDAY ... in July

1 Jeff Bird Technology	17 Romona Allen CHIP
April Jarrell Technology	Bob Kilpatrick Gen. Svcs.
Patty Johns Finance	Thomas Miller PEIA
Michael McComas ... Gen. Svcs.	Duane Ryder Technology
2 Jamie Cartwright Technology	Philip Skeen Technology
Teddy Thompson Technology	Michelle Sooy-Gillenwater . CPRB
3 Nathan Merritt Technology	Stan Stewart Gen. Svcs.
David Oliverio Gen. Svcs.	Jacqueline West Ethics
April Taylor PEIA	18 Debra Lore Technology
5 Alysia Miller CPRB	Katherine Martin Technology
Lora Reese Finance	20 Thomas Riddell Technology
Kristi Short Technology	21 Heather Atkins.....Public Defender
Paula Van Horn CPRB	Lee Ann Halstead PEIA
Roger Williams Technology	Charles Lynch CPRB
6 Debbie Anderson Personnel	Thadd Robinson Technology
Tony Easley Gen. Svcs.	Stacey Shamblin CHIP
Travis Ratcliff Technology	23 John Gibson Technology
Nicole Simpkins PEIA	Mike Michaelson Gen. Svcs.
8 Carl Baldwin BRIM	Brian Pratt Technology
Andrew Eagle Technology	Crickett Reynolds Grievance
Robert Norvell Technology	24 Lori Bailey BRIM
9 Berneice Moore Technology	Toney Broyles Technology
Malechra Pannell CPRB	25 Ray Jordan Gen. Svcs.
11 Kevin Kinder Technology	26 J.C. Erby Gen. Svcs.
Candy Moore CPRB	Kim Long PEIA
Ruth Shaffer Technology	27 Kelli Doyle Technology
James Weathersbee . Technology	Sue McMinn BRIM
12 Jack Pullen Technology	Denise Russe Technology
John Sandoro Technology	Mario Torres Finance
Ken Smith Gen. Svcs.	Emily Washington Technology
Nicholas Smith Technology	28 Tom Marchio PEIA
14 Brent Smith Technology	29 Krista Ferrell Purchasing
15 Valerie Osburn Technology	Tammy Haynes Technology
16 Jean ChapmanTechnology	Theresa Kline CPRB
Terasa Miller CPRB	31 Shaun Neidlinger Technology
Margo Perkins PEIA	

Administrative Notes

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