

# Quotes, Notes & Anecdotes

Monthly Employee Newsletter Published by the Department of Administration  
June 2023 - Volume 30, Issue 6

## Employee of the Month

### Boggess' Leadership Essential to CPRB's Success



**Chris Boggess**  
June Employee  
of the Month

Chris Boggess, an annuity payroll supervisor for the Consolidated Public Retirement Board (CPRB), has been selected as the Department of Administration's *Employee of the Month* for June.

A state employee for six years, Boggess' duties include overseeing the annuity payroll staff and processing supplemental and monthly payroll for more than 65,000 payees (retirees, beneficiaries, alternate payees, etc.) across 10 retirement plans.

"Chris leads a team that is mission-critical and extremely essential to the function of CPRB. His leadership and personality enable his team to be cohesive and effective, even under critical deadlines and other pressures," said the co-worker who nominated him. "His team produces very timely and accurate work that literally encompasses tens of thousands of payments made each month. He is often the last to leave the office and will not stop working

until the task before him is complete.

"Chris is very personable, patient, and willing to help anyone, regardless of their position," the co-worker continued. "He has the trust, credibility, and confidence of his team, leadership, and staff in his section, and throughout the organization. Chris goes above and beyond with CPRB's members, beneficiaries, and retirees to resolve any issues. He embodies 'Serving Those Who Serve West Virginia,' which is CPRB's motto."

When he's not working, Boggess enjoys teaching criminal justice courses at BridgeValley Community and Technical College, sports, music, and traveling with his wife.

Boggess will be joined by friends and co-workers at a special ceremony presented by Cabinet Secretary Mark D. Scott on Wednesday, June 7, 2023, at 1:30 p.m. at the CPRB offices in Kanawha City.

## Department Employee Recognized as Shining Star

Dawn Taylor was recognized during last month's Public Service Recognition Week (PSRW) with the Shining Star Award for the Department of Administration. Taylor works in the parking section of the Real Estate Division.

"A lot happened on the job during the past few months, and never once did I hear a complaint that either the schedule got changed, or I asked her to do something that was not on her typical list of duties for

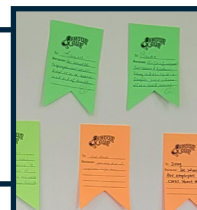


From left to right, Parking Supervisor Andrew Sabatino, Real Estate Division Director Arlie Hubbard, and Department of Administration Deputy Cabinet Secretary John McHugh are seen with this year's Shining Star Award recipient, Dawn Taylor.

Please see **SHINING STAR**, page 5

## SNEAK PEEK

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# GSD Buildings Hit Yearly Energy Goals in Accordance with HB2667

In 2018, the state adopted House Bill 2667 (W. Va. Code § 5B-2F-4) which requires a 25% reduction in energy usage by 2030. In order to meet that requirement, the state has a goal to steadily reduce usage by 2.2% each year to stay on track. With the ongoing progress of several General Services Division (GSD) projects by the Energy Management Section, buildings managed by GSD have achieved the needed yearly goal.

To manage its portfolio of buildings, GSD tracks a building's Energy Use Intensity/Input (EUI) score. The EUI looks at the total sum of concentrated energy used by a building across heating, cooling, electricity, and other usage.

"The Portfolio Manager system can look at EUI scores in real time," said GSD Energy Management Section Manager Dave Parsons. "While buildings are graded individually every six months, I run weekly reports so we can monitor energy use."

GSD's ability to reach its goal for 2023 comes following significant progress of several long-term projects. The lighting project being completed around campus (which was highlighted in the March 2022 issue of *Quotes, Notes, & Anecdotes*) uses

more energy efficient bulbs and provides additional control of the hours the lights are illuminated. The installation of a large generator farm (also in the March 2022 issue) has had a significant impact on the amount of energy used by the state.

"The generator is running full time and allows the state to make our own electricity for high demand periods, to supplement the Central Plant," said Parsons. "The generator has been so successful in reducing our load that the state signed new contracts with AEP, reducing our demand for electricity."

"This is the first time we have met our goal year-to-year. It takes time for these savings to show up," continued Parsons. "We are now on track to meet the reduction required by West Virginia code."

Several other long-term projects are planned to improve the state's efficiency, including eliminating the use of steam by decommissioning the central boiler plant in Building 5 and installing smaller, more energy efficient boiler plants for each building; continuing the campus lighting project; and updating HVAC systems where appropriate. Many of these projects involve replacing energy solutions that were designed with 1970s technology and

have been pursued in collaboration with West Virginia University.

In addition to the buildings on the Capitol campus, GSD manages several other buildings throughout the state and is overseeing improvements to those as well. Improvements that have been made to Building 32 in Huntington include new lights, an improved heating/cooling system, and modern windows, making it highly efficient. When compared to other buildings of its size, Building 32 is in the top 7% of energy efficient buildings in the country, according to the Department of Energy.

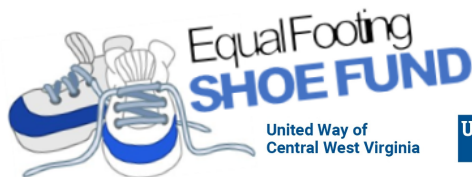
Lowering energy usage and improving efficiency often comes with the added benefit of lowering costs, which is appealing to taxpayers.

"Taxpayers expect us to be good stewards of their money," said Parsons. "If they are trying to lower their utility bills, I'm sure they want us to do the same."

While GSD works on larger changes, agencies and individuals can also take steps to lower the state's energy usage. This includes turning off lights at the end of the day, avoiding the use of personal fans/heaters, and following guidelines set by the GSD Energy Management Section.

## Department Concludes Equal Footing Shoe Drive

For the second year, the Department of Administration has partnered with the United Way of Central West Virginia to host an Equal Footing Shoe Drive in May. Department of Administration employees donated 57 pairs of shoes and \$300 to the shoe fund. All shoes will be provided directly to children in need within Kanawha, Putnam, Boone, Braxton, Clay, and Logan counties upon referrals from school counselors and principals. While the drive formally concluded with the Shoe Us the Love Walk held during last month's Public Service Recognition Week, monetary donations can still be submitted through the below QR code.

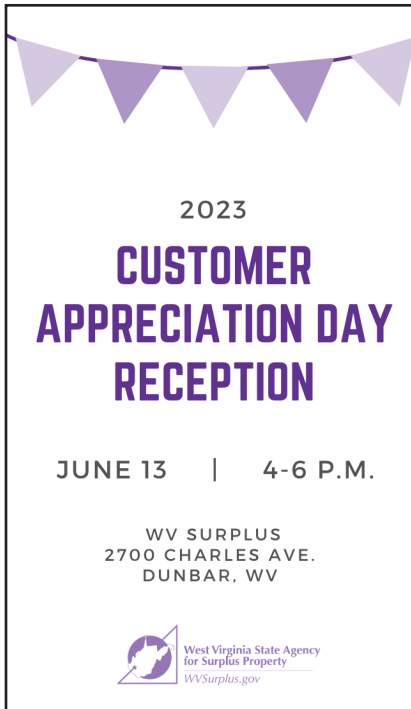


**Our goal is simple.**  
We put your donation on kid's feet.





# WVSASP Hosts Customer Appreciation Day Reception



The West Virginia State Agency for Surplus Property (WVSASP) is hosting a Customer Appreciation Day reception on June 13, 2023, from 4 p.m. to 6 p.m. State employees and members of the public are invited to take advantage of special extended hours and light refreshments while WVSASP says “thank you” to its customers.

“Our Customer Appreciation Day reception allows us to thank our loyal shoppers for their support while welcoming new customers to learn about the different services WVSASP offers,” said WVSASP Manager Greg Clay.

WVSASP’s regular hours are from 9 a.m. to 4 p.m., which can make it difficult for state employees to shop. Clay hopes this evening reception will encourage those who may not normally be able to visit the warehouse to stop by.

Because WVSASP receives retired state property, inventory is constantly changing

and holds are not offered for personal shoppers. Common items received by WVSASP include office furniture such as chairs, desks, tables, filing cabinets (lateral and vertical), and bookshelves; office supplies such as printer ink, staplers, and computer monitors; and a variety of vehicles. On occasion, WVSASP will receive more unique items such as tools, boats, flower bulbs, and vending machines. Those interested in visiting WVSASP are reminded that cash and personal checks are not accepted.

State employees, except for those in the Purchasing Division, may acquire property from WVSASP for personal use as long as they purchase as a member of the public. To learn more about shopping at WVSASP, visit [WVSurplus.gov](http://WVSurplus.gov) or call 304-766-2626. WVSASP also maintains a Facebook page at [www.facebook.com/wvsurplus](http://www.facebook.com/wvsurplus) with information regarding weekly deals, the vehicle lists, and unique inventory.

## West Virginia Historical Attractions Surround Little Beaver State Park

Located just off of Interstate 64, Little Beaver State Park has grown from a simple day-use park to a nature getaway. Featuring an 18-acre lake and 20 miles of trails, the park offers a variety of family fun activities across its 526 acres.

Offering year-round fishing, Little Beaver State Park offers anglers a chance to hook largemouth bass, crappie, bluegill, trout, and channel catfish. While there are plenty of places to fish from shore, non-motorized boats are permitted on the lake. Visitors to the park may rent stand-up paddle boards, kayaks, canoes, paddle boats, and rowboats, depending on the season.

After hiking across some of the 20 miles of trails, visitors can lay down their heads in new cabins or set up at one of the designated campgrounds. Little Beaver State Park also offers a large group camping area that can accommodate up to 40 guests—making it perfect for family trips or corporate retreats.

Those who want to step away from activities directly in the park can quickly find themselves surrounded by a variety of options that celebrate the state’s history and culture. Tamarack offers “The Best of West Virginia” while the Beckley Exhibition Coal Mine can take visitors back in time. The park is also close to the New River Gorge, which features the state’s first national park.

To learn more about Little Beaver State Park or other West Virginia state parks, visit <https://wvstateparks.com>.

## STATE PARK HIGHLIGHT

### LITTLE BEAVER STATE PARK

1402 Grandview Road • Beaver, WV 25813

304-763-2494 • [DNRLittleBeaver@wv.gov](mailto:DNRLittleBeaver@wv.gov)

#### ACCOMMODATIONS

- Cabins
- Camping
- Group Campsites

#### ACTIVITIES:

- ATV\*
- Biking
- Boating
- Camping
- Disc Golf
- Fishing
- Golf\*
- Hiking
- Kayaking
- Activities
- Paddle boats
- Rafting\*

\*Located outside of park

#### NEARBY:

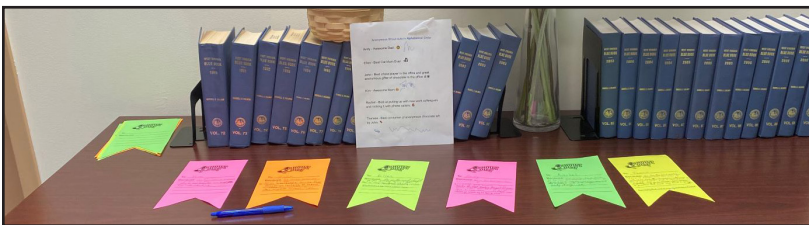
- Tamarack
- Glade Springs Resort
- Hinton Historic District
- Winterplace Ski Resort
- Beckley Exhibition Coal Mine
- Theatre West Virginia outdoor dramas
- New River Gorge National Park
- Twin Falls, Hawks Nest, Babcock, and Bluestone State Parks



# Recap: Public Service Recognition Week Festivities

Thank you to everyone who joined the Department of Administration in observing Public Service Recognition Week (PSRW) last month, during the week of May 8-12, 2023. This national campaign honors public employees who

serve in federal, state, county, and municipal government. While the celebration is over, we hope you remember how appreciated you are and take pride in the important role you play in serving the state of West Virginia.





# Department Employees, Family Members Active in Community

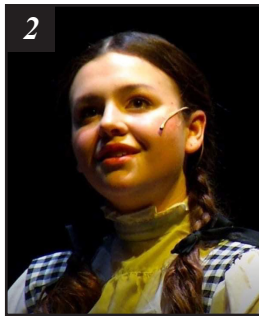
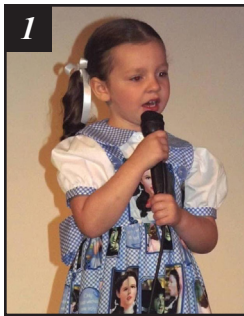
From the stage to local schools, Department of Administration employees and their family members have had a busy few months. If you have something to highlight, send an email to [Samantha.S.Knapp@wv.gov](mailto:Samantha.S.Knapp@wv.gov).

**Photos 1-2:** Emilie Hoosier is a sophomore at George Washington High School and daughter of Grievance Board Director Michelle Bradley. When Hoosier was five, she wanted a Wizard of Oz party and to sing "Somewhere Over the Rainbow" on stage, which her parents arranged. Many theater performances and years later, Hoosier got the chance to sing on stage again as Dorothy in the Children's Theatre of Charleston's recent production of "The Wizard of Oz".

**Photo 3:** Carl Chadband, husband of the Purchasing Division's Krista Chadband, works for Huntington National Bank as a mortgage loan officer and is president of Rise Now LLC, a consulting firm for small businesses and nonprofits. He was invited by Dr. Michelle Foster (President and CEO of The Greater Kanawha Valley Foundation) to participate in the United Way of Central WV's second season of Dancing with the Stars. The pair won second place (Judges' Choice) and contributed to a record-breaking \$285,000 raised by the fundraiser.

**Photo 4:** James Rollins of the Office of Equal Opportunity recently volunteered as part of the first "Guys in Ties" event at Dunbar Middle School. The event provided the chance for eighth grade boys at the school to connect with men in their community. Rollins was one of 55 men who participated to help empower these students who will be entering high school next year. As part of the event, each student received a fitted shirt and tie.

**Photo 5:** Jacob Fleck, son of Consolidated Public Retirement Board Executive Director Jeff Fleck, has been on stage since he was 10 years old and a cast member of more than 30 shows. Most recently, Jacob starred in two Charleston Light Opera Guild productions as Shakespeare in "Something Rotten" and Charlie in "Kinky Boots". Like his father, Jacob also works in state government and is a clerk at the West Virginia Supreme Court.



## Mandatory Training for High Level Officials Now Online

An updated recording of the State Officials' Purchasing Procedures and Purchasing Card Training is now available via CourseMill.

Presented by the Purchasing Division and the State Auditor's Office, this biannual webinar provides information on purchasing procedures and purchasing card processes. This training is mandatory for high-level officials and must be completed each fiscal year as indicated in W. Va. Code § 5A-3-60. Watching the training online will suffice to meet this requirement.

To view the recording of this webinar, visit [www.onlinelearning.wv.gov](http://www.onlinelearning.wv.gov) and search for "PUR400EFY23" in the Course ID field.

For questions related to this training, please email [Purchasing.Training@wv.gov](mailto:Purchasing.Training@wv.gov) or contact Samantha Knapp at 304-558-7022.

## SHINING STAR Continued from Page 1

that day," said Parking Supervisor Andrew Sabatino. "She is so eager and happy to help out. She always wants to help fellow attendants and visitors alike. She's the newest parking attendant, and yet, she is the example for all those who have come before her, including me."

Sabatino said that when others have turned down an opportunity to work overtime due to staff shortages, Taylor has always been willing to help.

"Even when our equipment is down and she has to walk the long distance around the parking lots, she never complains," he said. "Her attitude is exemplary."

Congratulations to Taylor on receiving this award!

## Parking Changes at Capitol Complex Now in Effect

The Real Estate Division's Parking Section would like to inform employees working at the State Capitol Complex of some upcoming changes to parking.

Effective May 30, 2023, all of Laidley (Lot 7) will become festival parking. Employees will be able to park in spots closest to the Capitol on a first come, first served basis. Parking spaces will no longer be assigned with the exception of the ADA parking spaces, which will remain assigned based on need, and the existing red/Lot 7 parking placard will still be required and must be displayed in the vehicle window at all times.

Later in June, additional changes will occur around the Capitol campus as part of the East End project. Due to ongoing construction, parking in other lots will be temporarily affected and temporary parking in other lots assigned.

Anyone with questions related to parking should contact the Real Estate Division at 304-558-9093.

**Are you following the Department on Social Media?**

**Twitter**

**LinkedIn**

**Welcome!** ... The Department of Administration is pleased to welcome **Jeremiah Moyers** (Aviation); **Vinutha Vishnu** and **Cindy Williams** (Finance); **Terry Cantrell** and **Monica Leigh** (General Services); **Candace Spade** (Grievance Board); and **Brittany Dent** (Public Defender Services).

**Best Wishes** ... to **Leah Hoover** (CPRB); **Justin Dible** and **David Haynes** (General Services); and **Lee Fuller** (Surplus), who recently resigned from our department.

**Our Condolences** ... The Department of Administration is saddened to note the loss of **Brian Dunbar** (Technology), who passed away recently.

**Employee Question of the Month** ... Last month, we asked Department of Administration employees to share their favorite thing about being a state employee. Responses to this question will be sent in an upcoming email.

This month we want to know... "Where is your favorite place to travel on one tank of gas?" Share your thoughts by visiting <https://forms.gle/CAWa7n7q2v8Vf2ha7>.

**Got News?** ... Share YOUR good news with all of your department co-workers! Email [Samantha.S.Knapp@wv.gov](mailto:Samantha.S.Knapp@wv.gov) with detailed information so we may include it in the next issue of the newsletter.

## HAPPY BIRTHDAY ... in JUNE

**Below is a list of Department of Administration employees celebrating their birthdays during the month of June:**

Tina Eddy.....CPRB	Mallory Thompson.....Pub.Def.
Jeff Fleck.....CPRB	Frank Whittaker.....Purchasing
Samantha Harper.....CPRB	James Amos.....Technology
Tamera Hunt.....CPRB	Philip Beckett.....Technology
Bonita Knapp.....CPRB	Hannah Canady.....Technology
Victoria Carrel.....Finance	Danielle Cox.....Technology
LeAnne Neccuzi.....Finance	Dempsey Dickson.....Technology
Dena Smith.....Finance	Eric Farr.....Technology
Stephanie Lane.....Fleet	Kaleb Fletcher.....Technology
Roger Allen.....Gen.Srvs.	Michael Green.....Technology
Joey Campbell.....Gen.Srvs.	James Harrison.....Technology
Greg Edelman.....Gen.Srvs.	Zachary Jarrett.....Technology
William McDonald.....Gen.Srvs.	Jeremiah Jones.....Technology
Tim Persinger.....Gen.Srvs.	Scott Kebler.....Technology
Robert Topp.....Gen.Srvs.	Jonathan Lupson.....Technology
Ronald Reece.....Grievance	Jerry McKee.....Technology
Vanessa George.....PEIA	Amy Newman.....Technology
Bill Hicks.....PEIA	Jeffrey Nichols.....Technology
Amy Stalnaker.....PEIA	Travis Reynolds.....Technology
Lisa Wojcieszak.....PEIA	Cavan Riley.....Technology
Jon Castleberry.....Personnel	Donald Rogers.....Technology
Myrisha Harrison.....Personnel	Daniel Shriver.....Technology
Laura Mann.....Personnel	Gary Smith.....Technology
Wendy Mays.....Personnel	Dakota Sowards.....Technology
Leslie Rader.....Personnel	Emily Stark.....Technology
Mary Youngblood.....Personnel	Joshua Tinnel.....Technology
Amy Leslie.....Pros.Att.	Shannon Workman.....Technology
Kimberly Stopani.....Pub.Def.	

# Administrative Notes

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