

NOTE: PLEASE SUBMIT THIS ON YOUR COUNTY COMMISSION 'S LETTERHEAD

WEST VIRGINIA STATE  
SURPLUS  
2700 Charles Avenue  
Dunbar, WV 25064

Dear WVSASP

Please be advised that the \_\_\_\_\_ Volunteer Fire Department provides an essential public service to the citizens of \_\_\_\_\_ County. The \_\_\_\_\_ Volunteer Fire Department is an essential part of \_\_\_\_\_ County's safety program and is considered an instrumentality of the \_\_\_\_\_ County Commission in carrying out firefighting and other public services. The \_\_\_\_\_ Volunteer Fire Department is funded by the \_\_\_\_\_ County Commission if and when funds are made available for this purpose.

The \_\_\_\_\_ County Commission supports the \_\_\_\_\_ Volunteer Fire Department in their efforts to participate in the Federal Surplus Property Program administered by your office.

Please feel free to contact me if you have any questions regarding this matter.

Sincerely,

\_\_\_\_\_  
County Commission President