



Surplus Property Provides More Than Just a PATCH Solution for Roane County Agency

The first time David McCutcheon walked into the West Virginia State Agency for Surplus Property (WVSASP) warehouse in Dunbar seven years ago, it seemed like it was December and he was at a mall.

“I was really amazed at what I saw,” he recalled. “There were so many items that I knew I could use. It was like Christmas shopping.”

McCutcheon is the executive director of the Roane County PATCH 21st Century Community Learning Centers (PATCH). The agency provides a multitude of pre-school and after-school programs for students in Roane, Jackson and Clay counties.

“I go down to Surplus Property about four times a year, and whenever I might have an immediate need for something specific. I focus mostly on desks, tables and chairs -- basically whatever we can use in our education programs,” McCutcheon said. “Just recently, we were able to outfit a pre-school classroom with desks and shelves from Surplus Property. The best part is the items are in great condition and what might need touched up we can fix ourselves. For most of our programs, we do not need brand new stuff.”

Being a non-profit agency, McCutcheon knows the importance of stretching the agency’s dollars as much as possible.

“Surplus Property is such a valuable resource for us. The money we save by purchasing items like computers and monitors there and not having to pay for them brand new is money we can spend on the kids in our programs. The computers are an especially good buy because we use them in our pre-school curriculum to introduce the children to technology and get them ready for elementary school,” McCutcheon said. “It would definitely alter our budget if we had to purchase



Roane County PATCH21 Community Learning Center officials have acquired a number of useful items for their programs from the West Virginia State Agency for Surplus Property. Here, several children use computers obtained from WVSASP to engage in a computer learning program.

In Other News...

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- Gene Young Retires from Surplus Property
- WVSASP Welcomes Doug Elkins to Staff

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Furniture Giveaway Shows WVSASP Commitment

Necessity is often the mother of invention, as the saying goes. As the West Virginia State Agency for Surplus Property (WVSASP) is always looking for new and inventive ways to work with its eligible organizations, we must also find the best ways to deal with a variety of situations as they arise. A series of circumstances recently left us with an excess of office furniture taking up space at our Dunbar warehouse.

Combining necessity with our mission to work with eligible organizations, WVSASP held an office furniture giveaway. Set for Dec. 6-17, the giveaway was for any eligible organization, including other public agencies and nonprofit organizations.

Office furniture, ranging from chairs and desks to bookshelves and shelving units, was available free of charge; the organization or agency only had to come to the Dunbar warehouse to pick up the furniture.

Unfortunately, the weather did not cooperate with us as well as we might have hoped, leaving some organizations unable to participate in the giveaway. We still gauge the event as a success, as we helped meet the needs of nearly 40 different entities.

By far, nonprofit organizations were most able to take advantage of the giveaway, with nearly 20 different groups visiting the warehouse and leaving with furniture. It is appropriate since those organizations tend to be among the neediest.

Also participating were:

- seven schools,
- six state agencies,
- four municipalities,
- three public service districts,
- one fire department, and
- one sheriff's department.

THE MANAGER'S PERSPECTIVE

KEN FRYE



Through these entities, more than 450 pieces of furniture were given away, with more than half of the furniture being chairs, the item we had the most of in storage.

Also given away were:

- 65 file cabinets,
- 33 tables,
- 29 desks,
- the balance in stools, shelving, coat racks and storage cabinets.

Based on WVSASP prices, the furniture's given value was approximately \$13,000. However, had similar furniture been purchased new, the price would have been at least

10 times that amount. That these organizations took away this furniture definitely pointed toward a need among them, to put forth the effort to travel and pick up the furniture.

And travel these organizations did, including some from the northern panhandle and eastern panhandle areas. Because of the distance, the organizations may not have been to WVSASP for some time, and we had the chance to reconnect and hopefully remind them of the variety of items WVSASP has to offer.

Ultimately, WVSASP works to serve those eligible organizations throughout the state, and we look for different ways to connect with and assist those entities. The furniture giveaway is just one example of how we are always willing and looking for new ways to help those organizations, and how we continue to fulfill that important mission.



While the weather may not have cooperated, the office furniture giveaway by the West Virginia State Agency for Surplus Property (WVSASP) was still a success on several fronts, with many agencies and organizations visiting the facility.

Gene Young Retires from Surplus Property After 30 Years of Doing ‘A Bit of Everything’

Gene Young can give you a list of the various titles and positions he has held at the West Virginia State Agency for Surplus Property (WVSASP) over the past 30 years, ranging from truck driver to supervising the federal property warehouse to his final position overseeing retired vehicles. He will also tell you that such a recitation is not an accurate retelling of what you do.

“When you go through your jobs like that, it never really encompasses everything you do,” he said. “There are always so many things that go into your job, and you can not really tell that in just a title.”

Young said his years spent with WVSASP has allowed for a variety of opportunities while also giving him a chance to see how the various processes for the agency have changed over time.

Though he began with WVSASP “pushing a broom,” he said with a laugh, he moved up within the agency, becoming supervisor of the state property warehouse, then working with receiving federal property and supervising the federal property warehouse. He said working with federal property, and in particular screening and obtaining the property for eligible organizations, was one of the tasks he enjoyed most.

“When I started screening federal property, writing pick up schedules and coordinating pickups of the property, it involved a lot of travel,” he said.

Young said he covered eight to 10 states, checking with federal facilities on surplus property. Sometimes that meant leaving on a Monday morning and not returning home



Gene Young retired at the end of December following 30 years with the West Virginia State Agency for Surplus Property. He said his job was always involved more than what the title might have implied.

until Friday evening. “You just never knew who you would see or what you would do.”

That sense of the unknown included travel in weather before West Virginia had its present interstate system, which meant it would take much longer to get from one destination to another. He said during one pick up in Washington, D.C. during a snowstorm near the Capitol, he found himself waiting for a truck that could not beat the weather and would not be there until the next day.

“A guard come over to me and asked me if I wanted lunch, and I said sure, so he took me to the cafeteria,” Young said. “I sat down and Tom Foley, who was the Speaker of

the House at the time, was sitting there across from me.”

The travel changed, however, with the increased use of computers. “It completely changed the way business was done on the federal property side,” he said. “Before it really was dependant on traveling to the site and going over what was available. Now you see everything right on the screen.”

With retirement and free time in his future, Young said he does not have any big plans. He looked to a photo from a fishing trip and said similar trips will probably take up some of that free time.

“I am sure I will find something to do,” he said.

Young retired in December.

Surplus Property Welcomes Doug Elkins as its Vehicle Coordinator

The West Virginia State Agency for Surplus Property (WVSASP) is pleased to welcome Doug Elkins to its staff.

Elkins is the vehicle coordinator for WVSASP. He will be responsible for the handling of new vehicles, the sale of retired vehicles and the maintenance of all associated database information and reporting. He will also assist in the coordination of public auctions at WVSASP.

A resident of Dunbar, Elkins is a graduate of Dunbar High School. He graduated from West Virginia State University with a business administration degree.

Elkins previously worked as an accounting technician for the Of-



DOUG ELKINS

fice of the Insurance Commissioner. He enjoys golf, traveling, and antique cars.

Organizations Must Remain Vigilant in Maintaining its Eligibility Status

Is your organization current with your eligibility application for participating in the Surplus Property Program offered by the West Virginia State Agency for Surplus Property (WVSASP)? All eligible organizations participating in this program must renew its eligibility approximately every three years.



The expiration date for an organization is noted on the back of the Surplus Authorized Representative card issued to the organization. A renewal reminder is sent to an organization one month prior to the expiration date, along with a new Application for Eligibility form to complete. An exception is for non-profit education organizations and health agencies which require licensed accreditation to operate who must renew with WVSASP when their license expires.

The Application for Eligibility must be completed and signed by the executive officer or authorized representatives prior to purchasing surplus property. When the executive head of an eligible organization changes, it is the responsibility of that organization to notify WVSASP of the change so that a new application may be completed by his or her successor. The Application for Eligibility may be downloaded at <http://www.state.wv.us/admin/purchase/surplus/eligibil.html>. For questions, please call (304) 766-2626.

PATCH

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all these items somewhere else. Surplus Property is definitely a valuable resource for PATCH.”

Located 90 minutes away from Dunbar, McCutcheon does not get to visit WVSASP as often as he would like. Yet, when he does, he is grateful once on site.

“We really appreciate the attention we get when we go to Surplus Property,” McCutcheon said. “[Warehouse Supervisor] Anthony Cooper knows what we are looking for and he takes us around the warehouse to look at items we can use. He has been really good to us.”

The working relationship is reciprocal for WVSASP.

“We run across a lot of people that do not know about Surplus Property. We find ourselves advocating for them,” McCutcheon said. “We tell folks ‘you just can’t beat the deals at Surplus’ and that is definitely the case.”

The Property Connection, published quarterly by the West Virginia State Agency for Surplus Property, is distributed to all eligible customers.

Earl Ray Tomblin
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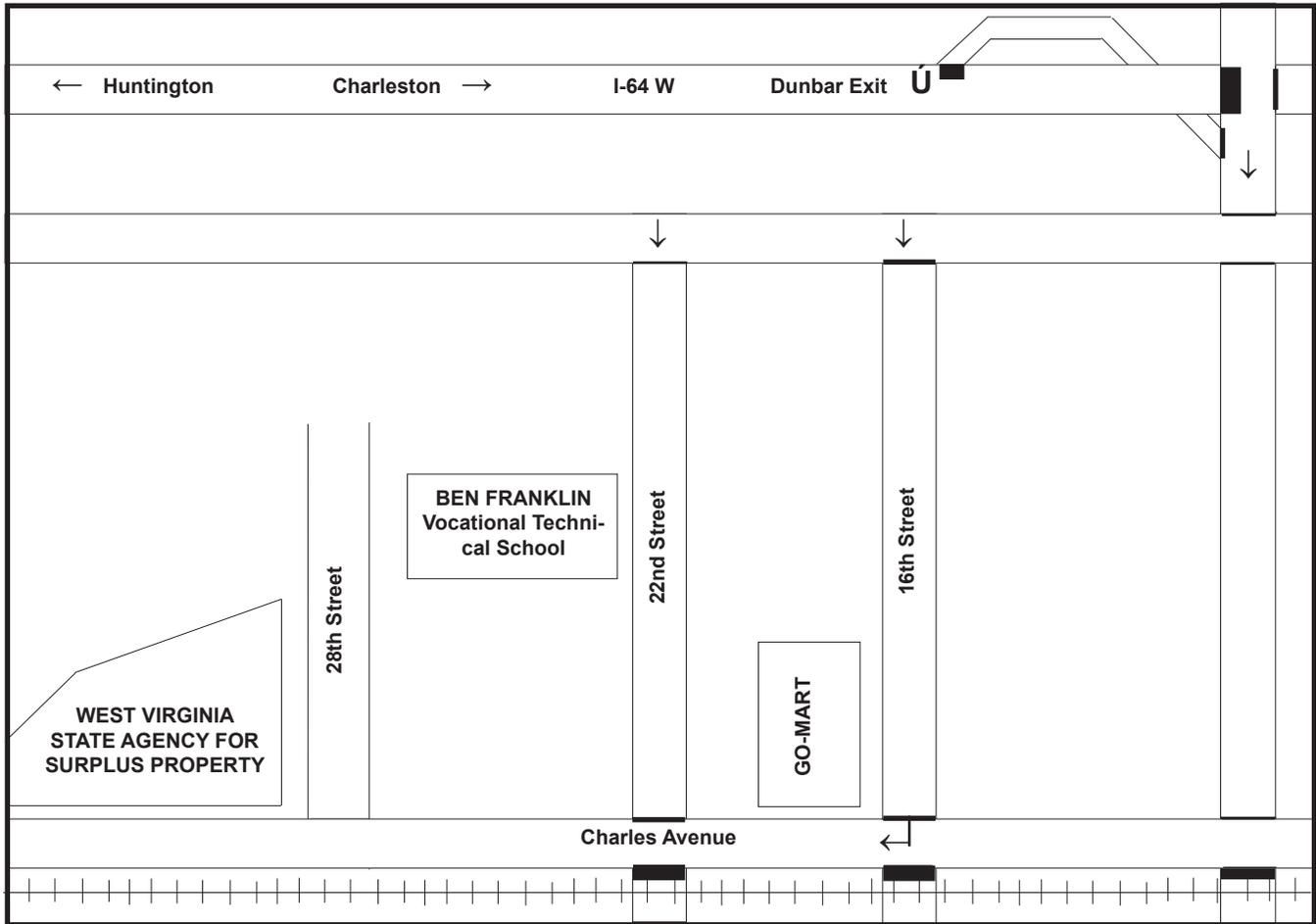
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Surplus Property Warehouse Location



DIRECTIONS: Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

SHARE THE GOOD NEWS!

If you know of an organization that might be interested in our program, please clip this coupon and pass it on --

IS YOUR ORGANIZATION...

1. Local or State unit of government
 Agency created by government
OR
2.a. Educational Institution
 Public Health Agency
 Senior Citizen Group
 Child Care Center
 Library
 Museum
 Public Service Agency
AND
b. Non-Profit (IRS 501(c)(3) status required)

If either 1. or 2.a. and b. is checked, you may be eligible to participate in the Surplus Property Program.

MAIL THIS FORM FOR MORE INFORMATION

RETURN TO: West Virginia State Agency for Surplus Property
2700 Charles Avenue
Dunbar, W 25064

- Please send me an **Application for Eligibility**
Please have a representative contact me
Please visit our organization and offer a presentation

Name Title

Organization Name

Mailing Address

City Zip County

Telephone Number

**Questions?
Suggestions?
Comments?**



We want to hear from **YOU!** Are you pleased with our Program? Call us or write to us with any questions, suggestions or comments. We would also like to hear the 'success stories' you have in utilizing surplus property!

West Virginia State Agency for Surplus Property

Hours: 8:30 am to 4:30 pm. Monday through Friday

Specializing in:

- Office Furniture and Equipment
- Tires, Engines, Vehicle Parts
- Shop Equipment
- Rolling Stock and Heavy Equipment
- Electronic Equipment
- Plus Many More Items

Information: For property information and availability, contact the Federal or State Warehouse Supervisors at 766-2626 or call toll free at 1-800-576-7587.

Terms: All organizations must pay by check or credit card —no cash transactions permitted.

Terms and Conditions of Sale

FEDERAL AND STATE REGULATIONS: Acceptance of Federal equipment and supplies by users who have established eligibility to participate in the WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of the WVSASP. The recipients of Federal property are urged to contact the WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

TERMS: Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

SHIPPING: All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling (304) 766-2626. Delivery charges will be added to the invoice.

**West Virginia
State Agency for
Surplus Property**



2700 Charles Avenue
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