

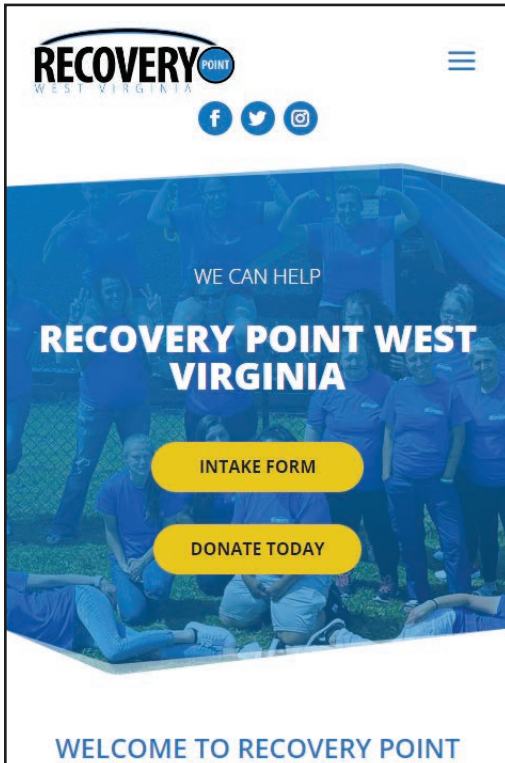


THE

# PROPERTY CONNECTION

News from the West Virginia State Agency for Surplus Property • [WVSurplus.gov](http://WVSurplus.gov)

FIRST QUARTER 2023 • VOL. 39, ISSUE 1



## WV Surplus Federal Warehouse Connects Recovery Point West Virginia with Needed Items

With five locations throughout West Virginia and 370 patient beds, Recovery Point West Virginia has provided critical services at no cost to individuals suffering from a substance use disorder since 2011. For many of those years, Recovery Point has been a registered eligible organization with WV Surplus. As a nonprofit providing services to the community, WV Surplus has been able to connect Recovery Point with a variety of state property, such as office furniture. The furniture has included desks, chairs, and even a conference table.

As WV Surplus continues to establish a warehouse of federal property (page 3), it is now able to provide registered organizations immediate access to the warehouse's donated federal property. On a recent trip to WV Surplus, Recovery Point Director of Programs Seth Brown discovered that the warehouse had a wide variety of inventory the organization could use.

Please see **RECOVERY POINT**, Page 4

## In Other News...

- **A Message from WV Surplus:**  
Embracing Change and Recognizing the Hard Work of the Individuals Around You
- Save the Date! WV Surplus Announces 2023 Events
- WV Surplus Stocks Warehouse with Federal Property

## WV Surplus Welcomes New Manager

Following the departure of longtime manager Elizabeth Cooper, WV Surplus is pleased to welcome Greg Clay as its new manager. Effective Feb. 11, 2023, Clay was selected as the assistant director over the Program Services Section for the Purchasing Division, which oversees WV Surplus operations.

While Clay is new to WV Surplus, he originally joined the Purchasing Division in 2014 as a senior buyer. Within a year, he had transferred into the Inspection Services Unit as its manager. Clay served as the manager for the Inspection Services Unit until August 2022, when he became a buyer supervisor for the Purchasing Division.

"I am pleased to have had so many roles in my time with the Purchasing Division," said Clay. "While I am in a new office, I am still working with a great group of people who are committed to public service. I have been blown away by their knowledge and dedication. It is a pleasure to be in a position where I can support their efforts."

Please see **WV SURPLUS MANAGER**, Page 4

# Embracing Change and Recognizing the Hard Work Of The Individuals Around You

The first quarter of a new calendar year always brings big changes. We start with dark days and snowy skies before we eventually spring forward the clocks with longer days and warmer weather. While the inventory and customers are always changing at WV Surplus, it is strange that one of the big changes is me!

In February, I assumed the role of manager at WV Surplus. I am so grateful to have transferred from working with the great people at the Purchasing Division's office in Charleston to this group of hard-working and welcoming folks in Dunbar. I could not have asked for a better staff than the people here at WV Surplus.

Coming into a new position can be challenging, and there are always new things to learn. Here are some of the things I appreciate more after becoming the new WV Surplus Manager:

## *The Scope of Inventory*

I knew that WV Surplus handles the retirement of property from across the state of West Virginia, but I did not fully grasp the

wide range of assets processed through WV Surplus. From a boat used by the Division of Natural Resources to a plate once dined on at a West Virginia state park, you never know what inventory will make its way to WV Surplus.

## *Programs, Programs, Programs*

In addition to handling the retirement of state property, there are so many opportunities for eligible organizations with WV Surplus. From my time with the West Virginia Purchasing Division, I have worked with many state agencies that have received items through WV Surplus. But as I became more familiar with the various programs facilitated by WV Surplus, I began to appreciate the depth of knowledge my employees have. From a veteran who owns a small business to a local nonprofit, they all have access to such a wonderful resource in WV Surplus programs.

## *Our WV Surplus Customers*

While we have many regulars visiting our employees at the

## THE MANAGER'S PERSPECTIVE

GREG CLAY



warehouse, it seems like each day someone new discovers WV Surplus. It has been a pleasure to meet with so many different individuals coming into the warehouse. I am so grateful to have the support of our community and love sharing in their excitement of finding a great deal on a unique piece of inventory.

Thank you to everyone who has welcomed me to WV Surplus and offered their support in this new role. As we all continue to spring forward, I hope I can keep WV Surplus on the path of positive change and improvement.

## Save the Date! WV Surplus Announces 2023 Events

WV Surplus staff members are hard at work preparing to host two upcoming events scheduled this year: the Eligible Organization Open House webinar and the 2023 Customer Appreciation Day Reception.

The annual Eligible Organization Open House presentation is scheduled for Tuesday, May 16, 2023, from 10:30 a.m. to 11:30 a.m. This webinar is open to all eligible organizations, including state agencies and political subdivisions, such as towns and cities, and nonprofit organizations, including schools, volunteer fire departments, churches, shelters, and more.

WV Surplus staff members will present *An Orientation to State and Federal Surplus Property Programs* and will be available following the presentation to an-

swer any questions.

While this is a free webinar, registration is required and limited to 100 participants. To register, visit <https://2023EOwebinar.eventbrite.com> or visit Eventbrite at [www.eventbrite.com](http://www.eventbrite.com) and search "Open House for Eligible Organizations".

Members of the general public are invited to attend the 2023 Customer Appreciation Day Reception on Tuesday, June 13, 2023, beginning at 4 p.m. This event will feature special extended hours with WV Surplus staying open until 6 p.m. This is the only day of the

**Please see WV SURPLUS EVENTS, Page 5**

## Warehouse Stocked with Federally Donated Property

The U.S. General Services Administration has authorized state surplus programs to administer the transfer of donated federal surplus property to qualifying eligible organizations. While WV Surplus has historically provided this service with unique items going directly to the requesting entity, WV Surplus staff has been hard at work stocking a warehouse in Dunbar with inventory from the Federal Property Program.

“We are very excited to be developing a warehouse dedicated to federal property,” said Doug Elkins, who oversees the federal program at WV Surplus. “While we are always happy to request unique inventory through the Federal Property Program, we recognize the benefit of having inventory immediately available. The items we are working to obtain for this warehouse are things we often see eligible organizations requesting.”

Inventory currently available includes concrete scarifiers, a generator, a table saw, file cabinets, and hoses. Because these items are only available to certain organizations, WV Surplus requests that anyone who is interested schedule an appointment to tour the federal warehouse.

Organizations wishing to receive federal property must have a current *Application for Eligibility* on file with WV Surplus. The application can be found online at [www.state.wv.us/admin/purchase/surplus/forms/SurplusApp107A.pdf](http://www.state.wv.us/admin/purchase/surplus/forms/SurplusApp107A.pdf). A complete list of the eligible organizations that are qualified to receive federal property can be seen to the right.

To learn more about the federal property program, visit [WV-Surplus.gov](http://WV-Surplus.gov) or call 304-766-2626.



## Who is Qualified to Receive Federal Donated Property?

### Public Agencies

- Conservation
- Economic development
- Public education\*
- Public health\*
- Parks and recreation
- Public safety
- Programs for older Americans
- Local, city, county or state government
- Public airport
- Native communities
- Volunteer fire/rescue squads
- Other public services upon approval

### Nonprofit Organizations

- Medical institution
- Hospital
- Clinic
- Health center
- Outpatient facility
- Program for older Americans
- Provider of assistance to homeless
- Provider of assistance to impoverished
- School, college or university
- School for persons with disabilities
- Educational institution
- Child care center
- Preschool
- Adult day care center
- Educational radio/TV station
- Museum
- Library
- Nursing home or geriatric center
- Alcohol/drug abuse treatment center

### Service Educational Activity

### Veteran Service Organization

### 8a Small Business

### Veteran Owned Small Business

Organizations may be required to provide documentation showing proper accreditation, licensing, 501(c) status, proof/evidence of public funding, or a letter from a public official confirming an organization's services.



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## RECOVERY POINT

Continued from Page 1

Recovery Point procured a range of items, including mop handles, laundry detergent, brooms, various toiletries, and clothing items.

“When members of the program complete Phase 1 and enter ‘transitional living’ in Phase 2, having the boots and sweaters have been handy,” said Brown. “The boots provided will also help individuals find employment in various fields.”

While this was the first time Recovery Point has utilized the federal program, Brown suspects it will not be the last.

“We appreciate what WV Surplus does,” said Brown. “We operate on such a small budget that we could not do it without WV Surplus and this partnership.”

WV Surplus is pleased with the long partnership it has with Recovery Point and its ability to assist a variety of nonprofits around the state. In addition to 501(c)3 nonprofits, the WV Surplus eligible organization program is also open to state agencies, local municipalities, parks and recreation commissions, churches, volunteer fire departments, homeless shelters, and other nonprofits. *Please note that qualifying for the WV Surplus eligible organization program does not guarantee eligibility for the Federal Property Program.*

Does your local government or eligible organization have a need? Contact WV Surplus at 304-766-2626 or visit our website at [WVSurplus.gov](http://WVSurplus.gov) to learn how WV Surplus can assist your organizations with future purchases.



**WV Surplus has begun to stock a warehouse of federal donated property at its location in Dunbar. Inventory available in this warehouse, such as the pallet of clothing above, can be secured on the same day if an organization's application is up to date. For more examples of inventory being stocked in the federal warehouse, please see Page 4 of this newsletter or visit [WVSurplus.gov](http://WVSurplus.gov).**

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## WV SURPLUS MANAGER

Continued from Page 1



Clay earned a business management degree from Concord University and worked in the mining sector for more than 20 years before joining state government.

“Between my background in the private sector and time spent at the Pur-

**Greg Clay joined WV Surplus as its new manager in February.**

chasing Division, I have had the opportunity to see the different needs of individuals versus organizations,” said Clay. “I look forward to using that knowledge to improve our services to members of the general public who come to shop at the warehouse and for the many state agencies, nonprofits, and other eligible organizations who utilize the various programs here at WV Surplus.”

**We Want to Hear From You! Click to Contact WV Surplus!**

## WV SURPLUS EVENTS

Continued from Page 2

year that WV Surplus offers these extended hours. Information about the various WV Surplus programs will be available at the reception along with light refreshments.

More information regarding these two events will be shared on the WV Surplus Facebook page at [www.facebook.com/WVSurplus](https://www.facebook.com/WVSurplus) in the coming weeks. Information will also be available on the WV Surplus website at [WVSurplus.gov](https://WVSurplus.gov).

In addition to hosting two events, WV Surplus will also make a guest appearance at the Purchasing Division's Vendor Open House on April 11, 2023. For more information on this event, visit [www.state.wv.us/admin/purchase/vendorOpenhouse.pdf](https://www.state.wv.us/admin/purchase/vendorOpenhouse.pdf).

For questions regarding these events, please contact Jessica L. Chambers at 304-558-2315 or [Jessica.L.Chambers@wv.gov](mailto:Jessica.L.Chambers@wv.gov).

We hope you will join us!

### SAVE THE DATE

#### Purchasing Division Vendor Open House\*

April 11, 2023 | 9 a.m. - 11 a.m.

<https://bit.ly/4308GLo>

#### Eligible Organizations Webinar

May 16, 2023 | 10:30 a.m. - 11:30 a.m.

<https://2023EOwebinar.eventbrite>

#### Customer Appreciation Reception

June 13, 2023 | 4 p.m. - 6 p.m.

No RSVP Required!

*\*This Event is Not Hosted by WV Surplus*

## West Virginia State Agency for Surplus Property

**Hours:** 9:00 a.m.-4:00 p.m., Monday through Friday, excluding state holidays

### Specializing in:

- Office furniture and equipment
- Shop equipment
- Electronic equipment
- Tires, engines, and vehicle parts
- Rolling stock and heavy equipment
- Plus many more items

**Information:** For property information and availability, contact the Federal or State Warehouse Supervisors at 304-766-2626 or toll-free at 800-576-7587.

**Terms:** All organizations must pay by check or credit card. No cash transactions permitted.

## The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For additional information on becoming an eligible organization, please call 304.766.2626 or complete an *Application for Eligibility* at:

[WVSurplus.gov](https://WVSurplus.gov)

**Jim Justice**

Governor  
State of West Virginia

**Mike Sheets**

Director  
Purchasing Division

**Greg Clay**

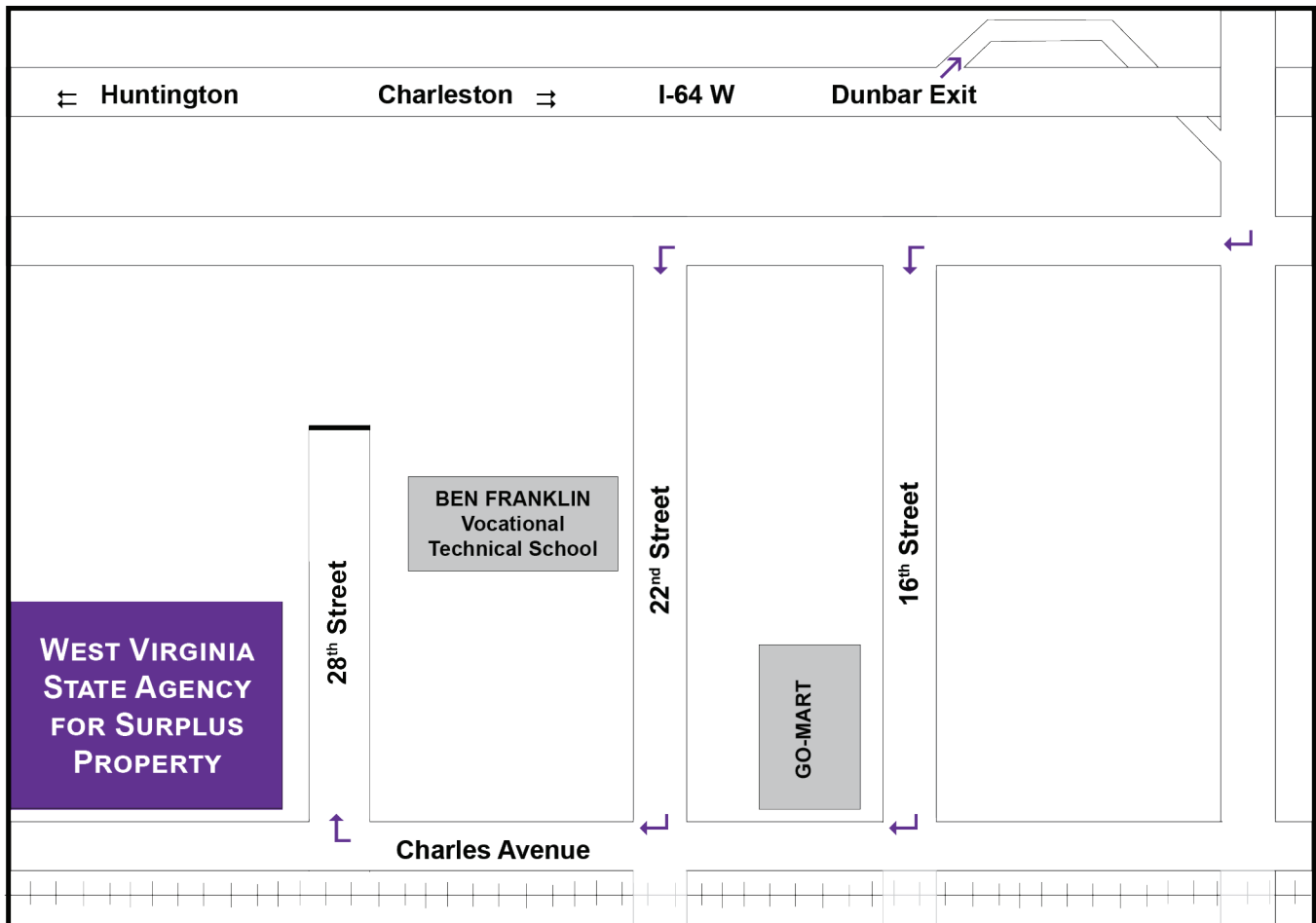
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# Surplus Property Warehouse Location



**DIRECTIONS:** Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

## Terms and Conditions of Sale

**FEDERAL AND STATE REGULATIONS:** Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WV Surplus is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WV Surplus. The recipients of Federal property are urged to contact WV Surplus prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

**TERMS:** Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

**SHIPPING:** All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.