



THE PROPERTY CONNECTION

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News from the West Virginia State Agency for Surplus Property • WVSurplus.gov

WV Surplus Announces Upcoming Email Campaign



West Virginia State Agency
for Surplus Property
WVSurplus.gov

ONLINE AUCTION UPDATES

What is new on GovDeals?



**1999 GMC C7H042 - 2 Ton
Conventional Cab (509919)**

Location: Dunbar, West Virginia

Lot Number: 2628-3423

Auction Ends: Jan. 17, 2024

In an effort to make customers more aware of its online auctions, WV Surplus is preparing to introduce a new, weekly email campaign in January.

Currently, WV Surplus utilizes the online site GovDeals to conduct auctions for items located at its Dunbar facility and for others assets located around the state. Each listing on GovDeals includes pictures of the item, descriptions of what is being sold, and other details. While WV Surplus does post some of these GovDeals auctions on its Facebook page, there are many other items that customers could be missing if they are not routinely checking the auction site. The upcoming email campaign will be a comprehensive list of what is available for bidding on GovDeals.

"We are excited to introduce this email campaign," said Deputy Purchasing Director Samantha Knapp. "With weekly announcements, customers can learn what is available through online

Please see GOVDEALS, Page 5

In Other News...

- **A Message from WV Surplus:**
Happy New Year from the WV Surplus Staff!
- **Two New Employees**
Welcomed to Surplus Staff
- **WV Surplus Bids Farewell to**
Longtime Employee Elkins
- **GovDeals Auction Provides**
Unique Solution for Retired Property

Customers Invited to Complete WV Surplus Satisfaction Survey

With planning underway for the new year, WV Surplus wants to give its customers a chance to voice their opinions. Through Jan. 19, 2024, WV Surplus invites all customers to complete its Customer Satisfaction Survey.

"It is always important to take time to hear from those visiting and utilizing WV Surplus programs," said Deputy Purchasing Director Samantha Knapp. "We want to ensure that the programs offered by WV Surplus benefit our state agencies, eligible organizations, and members of the general public."

While the survey consists of only 13 questions, it covers a variety of areas of service, including email marketing efforts, past events, the different programs offered by WV Surplus, and more.

Please see CUSTOMER SURVEY, Page 2

Happy New Year from the WV Surplus Staff!

With the end of 2023, WV Surplus is preparing to start the new year after some changes.

In November, WV Surplus experienced a change with Greg Clay transitioning to a new role within the Purchasing Division, which is the organization that oversees WV Surplus. Clay joined WV Surplus earlier in 2023 as the new manager following the departure of former manager Elizabeth Cooper. While Clay is still within the Purchasing Division/WV Surplus family, we will miss regularly seeing him around the Dunbar facility.

As we continue to look back at the year, it is important to mention the Purchasing Division published its annual report for last fiscal year (July 2022 through June 2023). This report provides statistical information to the general public and shares its accomplishments. Within the *Fiscal Year 2023 Annual Report*, WV Surplus was recognized for the following accomplishments:

- Sold 251 vehicles;
- Sold approximately 268 items available through our online auction site GovDeals, including a 2005 Terex 760B backhoe, a 2002 Gulf Stream Coach

Cava camper, and an ice resurfacer;

- Introduced the Fixed Price Program to facilitate the acquisition of federal police vehicles by local organizations;
- Hosted the “Orientation to State and Federal Surplus Property Programs” webinar, which was attended by 39 organizations;
- Adopted a new reimbursement rate to help state agencies receive more for their retired assets;
- Honored former WV Surplus Manager Elizabeth Cooper for receiving an award from a national surplus organization;
- Participated in outreach events hosted by the Purchasing Division;
- Assisted Randolph County on the acquisition of three water tanks; and
- Conducted our annual fixed assets training program virtually.

A copy of the Purchasing Division’s Annual Report is available online at www.state.wv.us/admin/purchase/Annualreport/Annual23.pdf.

While we are halfway through

A MESSAGE FROM WV SURPLUS



Fiscal Year 2024, the start of a calendar year is still very important for WV Surplus. In the coming months, we will be announcing our 2024 schedule of events, including webinars for eligible organizations, more veteran outreach, and our annual Customer Appreciation Day reception. We will also announce our new manager in the first quarter of 2024 as well!

Is there a special event or way we can be of service in 2024? Let us know! WV Surplus is happy to customize presentations for your organization or help you acquire specific federal inventory. As we continue into the year, remember that WV Surplus is always here to help our loyal customers. We hope to see you soon!

CUSTOMER SURVEY

Continued from Page 1

The Customer Satisfaction Survey can be completed by visiting <https://forms.gle/QzR65VgaSCWCJwbR9>. All answers will be submitted anonymously. Individuals interested in completing the survey can do so through the end of the business day on Friday, Jan. 19, 2024.

While WV Surplus is conducting this official survey to hear from its customers, any immediate questions, comments, and concerns can be submitted to WVSASP@wv.gov. This email address is closely monitored to provide assistance to customers and receive feedback regarding WV Surplus services.

CUSTOMER SATISFACTION SURVEY

- What benefits do you see in utilizing WV Surplus?
- How likely are you to recommend WV Surplus to a friend or colleague?
- How would you describe WV Surplus to a friend or co-worker?
- What motivates you to visit WV Surplus?
- What is your favorite thing about WV Surplus?
- What types of information would you like to see on our Facebook page or through email announcements?
- What is your overall satisfaction with our programs?
- What can WV Surplus do differently to better assist you with your needs?

To answer these questions and more, visit <https://forms.gle/QzR65VgaSCWCJwbR9>.

Two New Employees Welcomed to WV Surplus Staff

WV Surplus is pleased to welcome its two newest employees, Michelle Barnes and Nick Downs. Barnes joins WVSASP as the coordinator for federal property following the recent retirement of longtime employee Doug Elkins (see page 4), while Downs joins WV Surplus as a laborer in the warehouse. To learn more about

our new employees, please see their bios below.

Welcome Michelle and Nick! If you see either of them around the warehouse, be sure to welcome them to WV Surplus. We are so glad to have them join our team.

Michelle Barnes, *Federal Property*

A resident of Charleston, Barnes previously worked as an assistant clerk for the Intermediate Court of Appeals. Barnes has a bachelor's degree in psychology and is currently pursuing a master's degree in organizational development and human resources.

"I am excited to join the team at Surplus Property," said Barnes. "I have more than 20 years of experience wearing various hats in the education, legal, real estate, and other business fields, and I'm looking forward to using the skills I've developed in my new role as the federal property manager. The team at WVSASP has been so welcoming and willing to help since I started. I am very grateful for their support."

When she's not working, Barnes enjoys spending time with family.



**Michelle Barnes
Federal Property**



**Nick Downs
Warehouse Laborer**

Nick Downs, *Warehouse Laborer*

A resident of St. Albans, Downs earned a degree in criminal justice from American Public University. Before joining WV Surplus, Downs worked at the Toyota plant in Buffalo and at Nestle.

"I am excited to start working for the state," said Downs. "I have always worked in the private sector, so this is a new opportunity for me."

When he's not working, Downs enjoys spending time with his wife and playing video games with his daughter.

We Want to Hear From You! Click to Contact WV Surplus!

WV Surplus Bids Farewell to Longtime Employee Elkins

After many years of service, WV Surplus is pleased to announce the retirement of longtime employee Doug Elkins. Elkins joined the WV Surplus staff in 2010 and served in a variety of roles over the years.



Elkins originally joined WV Surplus as the vehicle coordinator. From there, he eventually became the coordinator of federal property. In that role, Elkins assisted state agencies and eligible organizations around the state with acquiring unique items.

"From my co-workers at WV Surplus to the many state agency officials across the state, I am very lucky to have worked with so many wonderful people over the last 13 years," said Elkins. "I wish everyone the very best and I'm so thankful for everyone's support."

Prior to joining WVSASP, Elkins worked for the Office of the Insurance Commissioner. He graduated from West Virginia State University with a business administration degree.

Elkins plans to spend his new free time catching up with friends and family, golfing, and relaxing at home. Elkins also aspires to become a snowbird next year and head south during the winters.

WV Surplus would like to thank Elkins for his years of service to WV Surplus and to the state of West Virginia.

Doug Elkins, former WV Surplus federal property manager, retired from state government at the end of October 2023. Elkins (left) was presented with a special appreciation gift by Department of Administration Cabinet Secretary Mark D. Scott (right) at his retirement celebration.

GovDeals Auction Provides Unique Solution for Property

One of the best uses of GovDeals is allowing WV Surplus to sell items located outside of the warehouse in Dunbar. For the Department of Homeland Security (DHS), the item to be sold wasn't just located outside of the warehouse, it was actually part of the building itself!



When DHS first moved into its former facility, a security camera system was purchased and installed. After renting for many years, the DHS office transferred into a state-owned building that already had security cameras. When it came time to move their property, DHS had a difficult decision to make with its installed security cameras. In addition to hiring someone to remove the cameras, DHS would need to repair where the cameras had been placed on the rental property.

"This was a unique situation where the cost of removing these cameras negated the retirement value and may have actually cost the state money to remove," said former WV Surplus Manager Greg Clay.

"We ultimately decided to try selling the cameras through an online auction with the stipulation that the winner be responsible for removing the property and repairing the damages. It was a unique solution for a unique situation."

In this instance, no repairs were needed because the buyer of the cameras ended up being the rental company DHS had been using. The company was able to keep the cameras installed and offer that feature for its future tenants.

"I am so pleased that this situation was able to be resolved so that not only could DHS retire the cameras, but they could be purchased and used by a local business," said Clay.

GOVDEALS

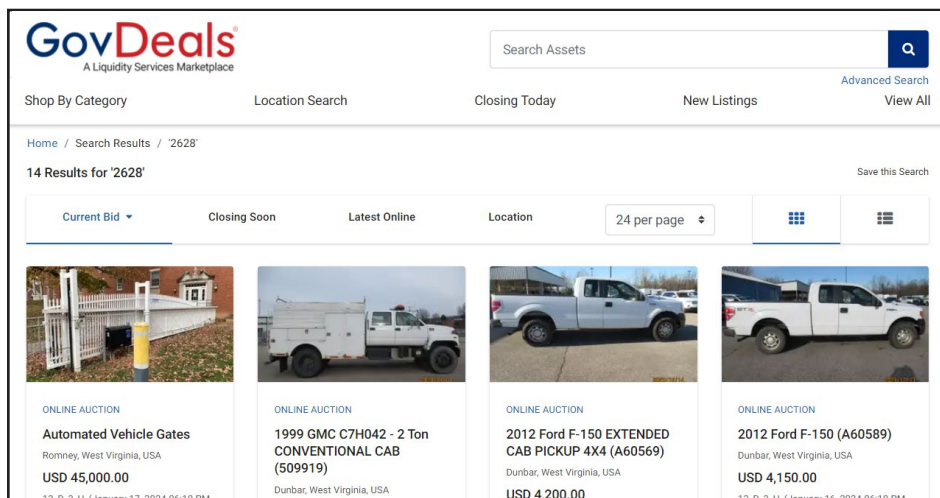
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auctions without having to visit the GovDeals website.”

Information provided in the email will include pictures of new items, the item’s inventory/reference number, where the item is located, and when the auction is set to expire. A link to each individual item’s auction will also be available.

The GovDeals emails will be sent to all individuals registered to receive notifications regarding public sale news. To register for this list, visit <https://shorturl.at/fmBH8>.

Individuals wanting to see all property currently available for auction should visit **GovDeals.com** and search “West Virginia State Agency for Surplus Property” or “WV Surplus.” A direct link can also be found at **WVSurplus.gov** under the Inventory tab. Anyone with questions regarding WV Surplus GovDeals auctions should call 304-766-2626 or email **WVSASP@wv.gov** for more information.



WV Surplus conducts online auctions through the website GovDeals. In mid-January, WV Surplus will begin emailing email announcements regarding its listings.

West Virginia State Agency for Surplus Property

Hours: 9:00 a.m.-4:00 p.m., Monday through Friday, excluding state holidays

Specializing in:

- Office furniture and equipment
- Shop equipment
- Electronic equipment
- Tires, engines, and vehicle parts
- Rolling stock and heavy equipment
- Plus many more items

Information: For property information and availability, contact the Federal or State Warehouse Supervisors at 304-766-2626 or toll-free at 800-576-7587.

Terms: All organizations must pay by check or credit card. No cash transactions permitted.

The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For additional information on becoming an eligible organization, please call 304-766-2626 or complete an *Application for Eligibility* at:

WVSurplus.gov

Jim Justice
Governor
State of West Virginia

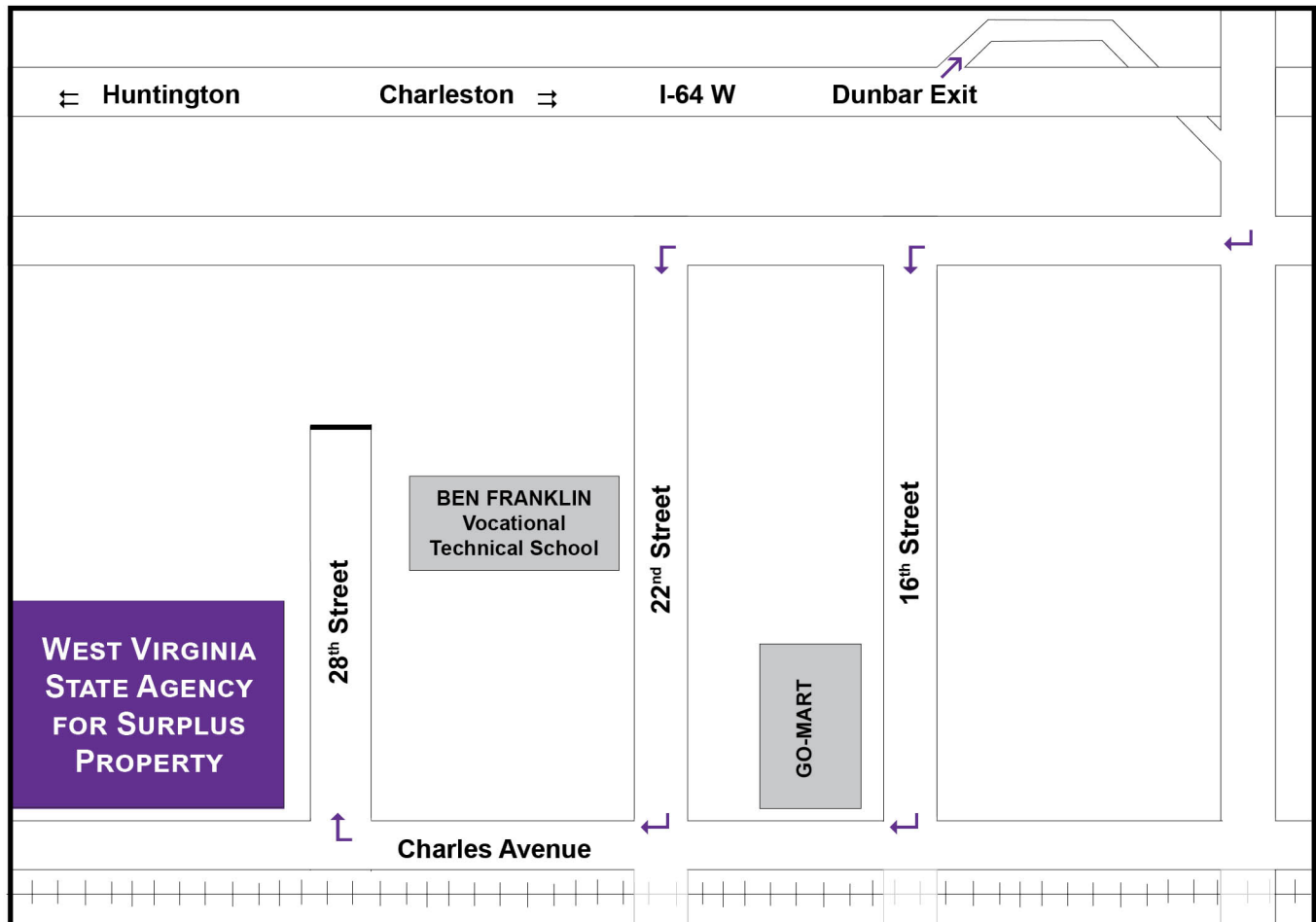
Vacant
Director
Purchasing Division

Vacant
Surplus Property Manager

Samantha Knapp
Courtney Johnson
Editors

Jessica Chambers
Writer

Surplus Property Warehouse Location



DIRECTIONS: Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

Terms and Conditions of Sale

FEDERAL AND STATE REGULATIONS: Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WV Surplus is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WV Surplus. The recipients of Federal property are urged to contact WV Surplus prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

TERMS: Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

SHIPPING: All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.